

BRIGHTWALTON PARISH COUNCIL

Meeting Held on Monday 12th March 2018 at 8pm in the Village Hall

Present

Shaun Orpen	Chairman	Sarah Youldon	Clerk
Mike Cooper	Councillor	John Draper	PCC
Tim Wyatt	Councillor		
Polly Swann	Councillor	2 Parishioners	
Sue Sayers	Councillor	Architect Representing Client	

Apologies

Jackie Boxall	Councillor
Anna Britnor-Guest	Village Hall Committee

Minutes of the Last Meeting	Action
<ul style="list-style-type: none"> The minutes of the January meeting were agreed and signed. There were no declarations of interest. 	
Matters Arising	
<ul style="list-style-type: none"> Parishioner Enquiry – WBC Charges: An enquiry had been made via the website regarding the PC challenging WBC on sewage treatment charges, resident had been invited to present the information to the PC but didn't make the meeting. PC awaits further information. Parishioner Enquiry – Flooding at Junction: Resident had raised issue of the long term problem of flooding on the road between Sparrowbill and Long Lane. PC believes the main cause is that the gullies need clearing. S Youldon to liaise with WBC highways. B4494 Highway Update: Three of the four white entrance gates have been installed in The Holt, WBC have confirmed that the forth will follow this week. Letters to all the landowners reminding them that it is their responsibility to keep hedges cut back of the highway were sent out in February, the hedge on the Peasemore side of the road has now been cut back helping to improve visibility. PC raised concerns about the broken piece of fencing close to the road near the entrance of Granby Court – S Youldon to follow up. Discussions are still continuing regarding the request for a vehicle activated sign, no further progress to report at this time. Pre-Fete Pop Up Drinks: Following the success of the pre-fete Pop Up Drinks on the playing field last year, Clare Mangan has kindly agreed to organise the evening this year. The PC is holding £402.31 from profits of previous Pop Up Drinks; this will go towards this year's events. S Orpen & S Youldon to liaise directly with Clare. School Sports Day: A suggestion had been made by the VHC that the school should pay to use the playing field for sports day. PC disagreed with this approach, the school would not be charged by the PC for the use of the field, and indeed the PC encourages the school to make use of the facility. S Youldon to communicate to School and VHC. Owl Boxes: The Owl boxes donated by the Lambourn Valley Barn Owl Group have now been installed on the large trees at the Old Churchyard by Scott Youldon. Fallen Tree at Dunmore Pond: Following storms in January the PC authorised the removal of a fallen tree at Dunmore Pond. J Stiles has since removed at a cost of £140; the PC has temporarily settled this. Councillors to agree at the following Millennium Green Trust meeting if this should be refunded. New Welcome Pack Letter: Following the arrival of our new Rector Miri Keen an updated Welcome to the Village letter for the Welcome Pack has been put together by S Orpen & Revd Miri Keen and passed to Gill Judge, who is distributing the welcome packs as required. Annual Parish Meeting Arrangements: The PC debated the best approach to get parishioners and the village committees involved in a Parish Meeting in May. It was agreed that the a Parish Meeting focusing on involving all representatives from the Village Committees would take place on Monday 14th May at 7.30pm. The purpose of the meeting would be to get the groups communicating better between themselves to benefit of the community as a whole. It was also agreed that better communication and working between the committees was needed for the 	<p>SY</p> <p>SY</p> <p>SO SY</p> <p>SY</p> <p>Resolved</p>

[illegible]

Finance	
<p>Current account balance as of the 12/03 is £6,921.22; Business account balance is £6,235.22</p> <p>The current account balance includes £402.31 of Pop Up Drinks profits</p> <p>This following payments have been made:</p> <p>Chq 696 23/01 Brightwalton PCC - donation towards Churchyard maintenance £500.00</p> <p>Chq 697 26/01 Imprint Ltd - January Brickleton News £65.00</p> <p>Chq 698 13/02 J Stiles - removal of fallen tree at Dunmore Pond £140.00</p> <p>The following payment was received:</p> <p>23/01 HMRC VAT Refund £733.21</p> <p>S Youldon presented clerk expenses for the period November to March for £48.36 for payment. These included the replacement timber rail at £14.99 and strapping for the installation of the owl boxes at £15.49.</p> <p>Internal Auditor: J Lowe had previously informed the PC that he would be unable to carry out the internal audit again this year due to work commitments. Decision made to employ an independent Parish Council audit specialist – David Weller - at a cost of c.£60 to inspect the 2017/18 accounts prior to sign off and submission to the new external auditors. S Youldon to prepare end of year accounts.</p>	SY
Any Other Business	
<p>Website & Facebook Page: PC agreed that the two communications needed to be linked up. Also agreed that both need to be utilised better to communicate village events. T Wyatt to liaise with web designer. S Orpen reported problems of using the village calendar on the mobile site; it is however working on other mobile phones, S Youldon to investigate.</p>	TW SY

The remaining 2018 meetings will be held:

14th May (AGM & APM), 9th July, 10th September and the 12th November.