

BRIGHTWALTON PARISH COUNCIL

Annual General Meeting Held on Monday 16th May 7 pm in the Village Hall

Present

Shaun Orpen	Chairman	Jackie Boxall	Councillor
Polly Swann	Councillor	Clive Hooker	Downlands Ward Councillor
Mike Cooper	Councillor	Anna Britnor-Guest	Village Hall Committee
Sue Sayers	Councillor	John Draper	PCC
John Uttley	Councillor	[REDACTED]	[REDACTED]

Minutes of the Last Meeting	Action
<ul style="list-style-type: none"> ▪ The minutes of March's meeting were agreed and signed. 	
Matters Arising	
<ul style="list-style-type: none"> ▪ Election of Chairman: Shaun Orpen was nominated, seconded and accepted the position of Chairman for the next term. Acceptance of Office declaration signed, S Youldon to send on to West Berks. 	SY
<ul style="list-style-type: none"> ▪ Downlands Ward Report: Councillor Clive Hooker updated the PC with report for the first year in office. Full report to attached to the minutes and displayed on the PC notice board. 	
<ul style="list-style-type: none"> ▪ Parish Plan Update: All door drops have now been delivered, disappointing number of online surveys completed so far. Notice to be put on the front page of the Brickleton News, S Orpen to put a reminder on Facebook. All Councillors to remind Parishioners over the next 2 weeks. Closing date for survey has been changed to 31st May. 	SY SO All
<ul style="list-style-type: none"> ▪ Playground Risk Assessment Report: Supporting post reported as rotting at the base, this appears sound and will be monitored, no other issues reported. Concern over the graffiti on the large climbing frame has been raised along with movement of retaining boards on the boundary of the playground. Pigeon spikes considered necessary for the large swings. S Youldon to obtain quote for repairs / maintenance and feedback to Councillors for approval 	SY
<ul style="list-style-type: none"> ▪ Village Website: £300 grant received to renew the village website, all Councillors to review other village websites and put forward their suggestions. S Orpen to write brief with assistance from Anna Britnor-Guest, quotes to be obtained for approval. 	All SO ABG
<ul style="list-style-type: none"> ▪ Gigaclear Installation: Gigaclear will be installing in the village to provide broadband to the 15% of houses that are unable to receive the BT Superfast service. This will also provide a secondary option for some properties in the village. Gigaclear Cabinet is proposed to be located at the front of the village hall next to the gate into the field. General agreement from the Village Hall Committee and Councillors on this location, although need to ensure it does not block the pedestrian gate in any way. Agreement provides free connection and service to the hall for a period of 2 years. S Youldon to sign and return Wayleave Agreement. 	SY
<ul style="list-style-type: none"> ▪ Defibrillator: The grant application to SSE has been submitted for a second defibrillator for The Green, decision expected late May. Little interest in a second defibrillator awareness session – review again next year. 	
<ul style="list-style-type: none"> ▪ Dangerous Parking at the School: PCSO has been asked monitor the situation and to speak with repeat offenders. No feedback from the school. S Orpen to contact Headmistress again for support. 	SO
<ul style="list-style-type: none"> ▪ Dunmore Pond: The transfer of the land to the Parish Council is still in the hands of solicitors. Reported that bike jumps have been built and destroyed again with the logs being thrown into the pond, these need to be removed. PC confirmed that for legal reasons it cannot support the building of jumps or a bike track around the pond at this stage. Once the transfer is complete the bike track proposal will be reviewed again. S Youldon to keep chasing solicitors. 	SY

<ul style="list-style-type: none"> ▪ District Parish Conference: West Berkshire Council will be devolving many services down to all the Parish Councils over the coming years. Mainly affects Town / Large Parish Councils at this time. Information will be distributed as and when received. ▪ Brickleton News Articles: Parish Plan reminder to be published on the front page. ▪ Bus Stop: Concern raised over the current site of bus stop at War Memorial along with the lack of bus stop sign timetable. S Youldon to clarify with West Berks on exact location and whether it can be relocated to the front of the village hall. Also to make enquiries on displaying a timetable. 	<p>SY</p> <p>SY</p>
Parochial Church Council Update	
<ul style="list-style-type: none"> ▪ Volunteers required for the Churchyard tidy up from 6pm on Thursday 26th May – please bring tools. Refreshments will be provided after. ▪ Next Church committee meeting to be held 29th June. 	
Village Hall Committee Update	
<ul style="list-style-type: none"> ▪ Very successful fete held with a profit of £3,683.12. The PC and Village Hall Committee wish to thank all those all volunteered. Feedback and ideas for next year will be gathered after the PC meeting and reported back in the Village Hall Committee meeting. 	
Planning	
15/03083/FULD Sheardon, Pudding Lane – Demolition and Erection of Replacement Dwelling: Revised plans have been submitted reducing the size of the new dwelling. No further comments from the PC, West Berkshire have approved the revised plans.	
Finance	
Current account balance as of the 16/05 £8,963.88 ; Business account balance is £6,980.51	
<ul style="list-style-type: none"> ▪ This includes the following payments: <ul style="list-style-type: none"> 14/03 618 West Berks - Dog Bins £48.84 14/03 619 Southern Ambulance – Donation £30.00 30/03 620 Imprint – Brickleton News March - £65.00 30/03 621 Thirsk Payroll – Jan to March Admin - £16.25 05/04 S Youldon Wages – Jan to March £313.47 05/04 HMRC – PAYE Jan to March £78.20 19/04 622 BALC – Membership £84.34 19/04 623 Imprint Parish Plan printing £116 16/05 624 Playsafety Ltd – Inspection £79.80 Received 14/03 PCC Donation for Mowing £1,029.99; 02/04 BALC Website Grant £300; 19/04 Precept First Payment £3,024.74 ▪ 2015/16 accounts have been prepared and signed off by the PC. ▪ The PC wish to thank Jonathan Lowe for kindly agreeing to carry out the internal audit again this year. ▪ Developers Fund received 06/01/2015 only spent £638.75 so far on contribution to defibrillator and playground bench, £2,455.83 remaining, needs to be spent by January 2018. ▪ S Youldon submitted expenses for the period August 2015 to May 2016 at £33.35. 	
Any Other Business	
<ul style="list-style-type: none"> ▪ Thank you to Nick Arkell for kindly donating the drinks for the ‘Thank You’ party again this year. 	

The next meeting will be held on 4th July at 8.00 pm

The dates for the remaining 2016 meetings are: 12th September and 14th November