

## BRIGHTWALTON PARISH COUNCIL

Meeting Held on Monday 14<sup>th</sup> March at 8.00 pm in the Village Hall

### Present

Shaun Orpen	Chairman	Anna Britnor-Guest	Village Hall Committee
Polly Swann	Councillor	██████████	██████████
Mike Cooper	Councillor	1 Parishioner	
Sue Sayers	Councillor	Sarah Youldon	Clerk

### Apologies

Clive Hooker	District Councillor	John Uttley	Councillor
Jackie Boxall	Councillor	John Draper	Parochial Church Council

Minutes of the Last Meeting	Action
<ul style="list-style-type: none"> <li>▪ The minutes of January's meeting were agreed and signed.</li> </ul>	
<b>Matters Arising</b>	
<ul style="list-style-type: none"> <li>▪ <b>District Councillor Report:</b> Clive Hooker sent an overview of the WBC meeting held on the 1<sup>st</sup> March. The budget for 2016/17 resulted in a 3.9% increase in Council Tax, with the unfortunate outcome that the following services would still be affected: buses, school transport changes, library closures and cuts in road maintenance. There will be a second phase of cuts and feedback from the public will be considered. Richard Benyon, MP has secured an interim grant of 1.4 million per year for the next 2 years which will help towards maintaining some other services. The District Parish Council conference will be held on 22 March - S Youldon to attend and feedback.</li> <li>▪ <b>New Village Agent:</b> ██████████ has been appointed as the new Village Agent, this is a new scheme to West Berkshire that aims to put older and / or socially isolated residents in direct contact with the community, voluntary and statutory agencies that can offer help and advice to assist them in engaging in local activities. ██████████ will provide a coordinated face-to-face signposting service for people living in the village and offer a trusted and well-known friendly face at the heart of the community. Contact details ██████████ can be found on the village notice boards/within the Brickleton News.</li> <li>▪ <b>Dunmore Pond:</b> The Woolley Park Estate has kindly gifted the Dunmore Pond area to the village, the current Trust will be dissolved and the land will be transferred in to the name of the PC. The Woolley Park Estate has employed a tree surgeon and grounds maintenance specialist to tidy up the area in advance of the transfer. S Youldon has contacted the Countryside Agency to start the process; a Deed of Adherence will need to be signed by the PC to confirm the terms of the original Countryside Agency grant will still be met. S Youldon liaising with J Hall-Craggs. The bike track plans are on hold until the transfer process is complete.</li> <li>▪ <b>Parish Plan Update:</b> The updated questionnaire was discussed and finalised. S Orpen has produced the doordrop, this is to be forwarded to all Councillors for final approval before sending to print. S Youldon to obtain print quote, amend questionnaire and send to WBC for uploading to 'Survey Monkey'. The dummy questionnaire link will then be forwarded to Councillors for testing prior to going live - input from all required. The prize draw for completing the questionnaire agreed to be a £50 voucher for Saddleback Farmshop - S Orpen to organise.</li> <li>▪ <b>Defibrillator Awareness Session:</b> This was very successful, a £30 donation will be sent to South Central Ambulance League of Friends for their mobile classroom fund. Feedback included running an additional session on the use of the defibrillator on children. S Youldon to publish a note in Brickleton News to gauge interest. Also noted following the session, that an additional defibrillator located on The Green would be of benefit as equipment needs to be within 10 minutes of the patient to save a life. S Youldon to look into available grants.</li> </ul>	<p>SY</p> <p>SY</p> <p>SO</p> <p>All</p> <p>SY</p>

<ul style="list-style-type: none"> <li>▪ <b>Risk Assessments:</b> Were carried out at Dunmore Pond and the Churchyard in line with insurance requirements. S Youldon to speak with local Parish Clerks to ascertain if warning signs are being used for other village ponds.</li> <li>▪ <b>Website:</b> New Transparency Code legislation has come into place for Councils with a turnover of less than £25,000. To meet the new requirements the PC needs to publish all Councillor details, agendas, minutes, budgets and end of year accounts. £300 grant available to launch a new village website, to also include a village events calendar, contact details for the various committees and details of the Village Agent etc. S Orpen recommended a potential designer. S Youldon to discuss details and obtain quote.</li> <li>▪ <b>Parking at the School:</b> The dangerous parking on the junction at school drop and pick up times continues. WB Highways Team advised that it is not possible to extend the school road markings. The PC has written to the school and asked for the WB Highways leaflet on Considerate Parking to be distributed to all parents. WB Highways have also offered to liaise with the school to discuss other measures. Suggestion has been made that the local PCSO should be asked to attend on several occasions to speak with repeat offenders - S Youldon to contact and follow up with the school.</li> <li>▪ <b>Playpark:</b> Quotes to replace the bark with a rubber surface have been received. The company that supplied Saddleback Farmshop's new climbing frame surface quoted £7,115 for the large climbing frame and £3,200 for the small climbing frame. A second quote was obtained from Outdoor Play at £15,640 and £8,316. No further action at this time.</li> <li>▪ <b>Telephone Box:</b> Quote to replace the glass is pending, once received and approved telephone box will be left to dry out and design/quotes for shelves will be agreed.</li> <li>▪ <b>Footpaths:</b> The stiles on the footpath leading from Ash Close to Long Lane will be replaced with gates over the next month. The Whidbournes have recruited the West Berkshire volunteer group to assist with the installation. Grass has been cut, but several overhanging branches do need to be cut back.</li> <li>▪ <b>Brickleton News Articles:</b> Mike Ananin offered to write up the defibrillator awareness session ██████ to write an article on the role of the Village Agent. S Youldon to write brief notice on the pending Parish Plan Questionnaire and notice on the Village Thank You party.</li> <li>▪ <b>Parish Council AGM &amp; Thank You Party:</b> will be held on Monday the 16<sup>th</sup> May at 7.45 following the Parish Council meeting at 7.00pm. This event was successful last year and is a good opportunity to thank all those in the village that helped with the fete and other village events. All welcome. S Orpen / S Youldon to purchase supplies.</li> </ul>	<p style="text-align: right;">SY</p> <p style="text-align: right;">SY SO</p> <p style="text-align: right;">SY</p> <p style="text-align: right;">SY</p> <p style="text-align: right;">SY</p> <p style="text-align: right;">SY</p> <p style="text-align: right;">SY</p>
<p><b>Parochial Church Council Update</b></p>	
<ul style="list-style-type: none"> <li>▪ The PCC are pleased that Stuart &amp; Michael Breadmore have offered to take over the Churchyard mowing for 2016, matching the current quote. They pass on their thanks for the considerable work that they put in last year on the additional maintenance. S Youldon has notified and thanked Scofell.</li> </ul>	
<p><b>Village Hall Committee Update</b></p>	
<ul style="list-style-type: none"> <li>▪ Fete meeting to be held at the village hall on Tuesday 22<sup>nd</sup> March at 7.30 pm – all invited.</li> <li>▪ The Village Hall AGM has been held and the committee remains as last year.</li> <li>▪ Decoration of the hall will take place over the Easter Holidays.</li> </ul>	
<p><b>Planning</b></p>	
<p><b>15/03083/FULD Sheardon, Pudding Lane</b> – Demolition and Erection of Replacement Dwelling: WBC decision is still pending.</p>	

<b>Finance</b>	
<p>Current account balance as of the 14/03 £5,328.40; Business account balance is £7,124.72</p> <ul style="list-style-type: none"> <li>▪ This includes the following payments: <ul style="list-style-type: none"> <li>14/03 Scott Youldon – Notice Board Materials £15.00</li> <li>01/03 Imprint –Brickleton News January £65.00</li> <li>09/02 H Dawkings - Defibrillator Installation £116.00</li> <li>Received 22/02 HMRC VAT Refund £1,027.08</li> </ul> </li> <li>▪ Cheque due from the PCC towards the Churchyard mowing for last year.</li> <li>▪ Both the playing field and village hall rent has been increased by the Oxford Diocese by £32.41 per annum. S Youldon has asked for the back rent to be invoiced before the end of the month.</li> </ul>	
<b>Any Other Business</b>	
<ul style="list-style-type: none"> <li>▪ M Cooper kindly offered to spray the nettles at the Old Churchyard.</li> <li>▪ Gateways to the playpark still need to be filled with road planings.</li> <li>▪ Parishioner raised concerns over the bulls in the field with footpath running through to the Old Churchyard. The point has been raised with the land owner who is aware of the regulations and confirmed that the animals in question are quiet and suitable to be located here.</li> <li>▪ [REDACTED] is keen to get a Friendly Neighbour Scheme running in the village to help those that are more vulnerable in an emergency / power cut / extreme weather etc. [REDACTED] [REDACTED], through her role as the Village Agent to identify if there is a need and feedback to the PC for further discussion.</li> </ul>	<p>MC MC</p> <p>[REDACTED]</p>

**The next meeting is the AGM and will be held on 16<sup>th</sup> May at 7.00 pm  
Village 'thank you' drinks will be held after from 7.45pm**

**The dates for the remaining 2016 meetings are: 11<sup>th</sup> July, 12<sup>th</sup> September and 14<sup>th</sup> November**