

## BRIGHTWALTON PARISH COUNCIL

Meeting Held via Video Conference on Monday 13<sup>th</sup> July 2020 at 8.00pm in the Village Hall

### Present

Shaun Orpen	Chairman	Sarah Youldon	Clerk
Tim Wyatt	Councillor	Clive Hooker	Downland Ward Councillor
Sue Sayers	Councillor	John Draper	PCC
Polly Swann	Councillor	2 Parishioners	
Mike Cooper	Councillor		
Annie Agnew	Councillor		

	Action
<ul style="list-style-type: none"> <li>▪ <b>Minutes:</b> The minutes of the May meeting were agreed and signed as an accurate record.</li> <li>▪ <b>Declaration of Interests:</b> There were no declarations of interest.</li> </ul>	Resolved
<b>West Berkshire Council Update</b>	
<p>Prior to the meeting Cllr. Hooker's monthly update had been circulated, outlining information on the local outbreak control planning that is currently being worked on, together with information on the re-opening of libraries, Shaw House and the Museum. Clerk to upload full report to parish website. Cllr Hooker also stated that the District Parish Conference took place earlier today, Clerk to circulate presentation once received.</p> <p>It was noted that another car accident had occurred on the bend at Lilley, Clerk confirmed that a speed survey is scheduled and once the data had been collected the PC could discuss improvement options with the Highways team.</p>	
<b>PCC &amp; APSIRE Project Update</b>	
<p><b>PCC Update:</b> The church has now re-opened with Sunday services every 3 weeks, alternating around the Downland Benefice.</p> <p><b>ASPIRE Update:</b> Response to tenders for Phase 1 of works are awaited. Phase 2 works are still awaiting faculty permission, but a buyer had now been found for the organ which will assist with this 2<sup>nd</sup> phase permission. A full update is being put together and will go out in the Brickleton News. The Charity Ball will be re-scheduled for next year.</p>	
<b>Matters Arising</b>	
<ul style="list-style-type: none"> <li>▪ <b>COVID-19:</b> Clerk reported that the assistance was winding down with the Downland Pharmacy stopping the prescription delivery service as of the 28<sup>th</sup> July. S Orpen to write thank you letters to volunteers and the Brickleton News.</li> <li>▪ <b>Re-Instate Original Local Prescription Collection:</b> Since the success of the prescription delivery service, several parishioners had asked if the service could continue in some form. Several years had passed since the original collection service within the village stopped. This was in place for many years and allowed patients to collect their prescriptions from a house in the village. Councillors agreed it would be good to get this up and running again, but obviously a volunteer would need to be found who lived in the centre of the village. Clerk to check requirements with the Downland Practice and put together note for the Brickleton News.</li> <li>▪ <b>Re-Opening of the Village Playground:</b> Following a change in government guidance on the 4<sup>th</sup> July, playgrounds can be re-opened if the operator can ensure it is safe to do so. Clerk is currently working through the lengthy and complex guidance to provide the necessary risk assessments. It was noted that Newbury Town Council had just published notices advising users not to use the playground but if they did this was at their own risk. Clerk was unsure this was sufficient and had contacted the insurance company for guidance. Clerk to report back and circulate insurance guidance once received.</li> <li>▪ <b>Replacement of Nautical Climber:</b> Clerk had looked at options to both replace and refurbish the nautical climber at the playground. Refurbishment costs were very high and require additional inspections after. Replacement options included a lower triangular climbing frame with replacement costs around £2,500, P Swann agreed to look at options too. It was agreed that regular inspections would continue, and a suitable replacement would be included in next year's budget. Clerk to ensure monthly inspections are in place and recorded.</li> <li>▪ <b>Highways:</b> VAS had finally been installed in The Holt on the B4494, Clerk to check it is in working order. Clerk also keeping in touch with Highways on the speed survey as discussed for Lilley</li> <li>▪ <b>Footpaths:</b> PC had received complaint of walkers not sticking to the footpath across from The Green over the field of Malt House farm. Reminder signs have been put up and PC had been asked to make a</li> </ul>	<p>Resolved SO</p> <p>SY</p> <p>SY</p> <p>PS SY</p> <p>SY</p> <p>Resolved</p>

<p>note in the Brickleton News. It was noted that historically there was a casual agreement regarding the use of the top end of the field, Councillors agreed that it would be good to discuss this with the owners. Clerk to communicate and put together note for Brickleton News. It was noted that WBC had also sent through advice following complaints across the district of mis-use of public rights of ways, Clerk to include this in the Brickleton News note.</p> <ul style="list-style-type: none"> <li>▪ <b>Parish Email List:</b> A request had been made to set up a parish communication list, Councillors discussed and considered the GDPR implications, and also discussed problems other PCs have had with this. It was agreed that there was little to gain from the considerable amount of work involved and updates are effectively circulated through the Brickleton News, the website and Facebook page.</li> <li>▪ <b>Memorial for John Hall-Craggs:</b> S Orpen had been in touch with other village groups and the family to discuss options. It had been agreed that there should be a permanent and meaningful memorial. A number of options are currently being considered. S Orpen to continue conversations and feedback.</li> <li>▪ <b>Brickleton News Articles:</b> Update on the ASPIRE project. Clerk to write brief note on road safety at Lilley, footpaths and volunteer for prescription service.</li> </ul>	<p>SY</p> <p>Resolved</p> <p>SO</p> <p>SY</p>
<b>Planning</b>	
<b>20/01184/HOUSE The Paddock</b> – Revised application for a one and a half storey extension and additional dormer windows to existing dwelling – PC had responded supporting the application. WBC decision awaited.	
<b>Finance</b>	
<p><b>2019/20 Accounts:</b> Auditors had confirmed acceptance of the Certificate of Exemption. Accounts had been published online and public inspections notices would go up on the notice boards on the 1<sup>st</sup> September.</p> <p><b>Balance, Invoices and Receipts:</b>  The Current Account balance as of the 04/07 £5,702.92; Saving Account balance as of the 04/07 £7,863.83. Cheques /receipts since last meeting:  11/05 Chq 200065 Zurich Insurance Annual Renewal £359.14  25/05 Chq 200066 Imprint – May Brickleton News £65.00  25/05 Chq 200067 BALC Annual Membership £87.29  07/06 Chq 200068 Scofell May Mowing £83.30 (inc £13.88) – reduced due to cancellation of cut and collect before fete.  04/07 S/O S Youldon Q1 Wages £419.04  04/07 S/O HMRC Q1 PAYE £104.60  The following cheques were signed at the meeting:  - CHQ 20069 Diocese of Oxford Field &amp; Hall Rent £549.60 (inc£91.60 VAT)  - CHQ 20070 Imprint July Brickleton News £65.00  - CHQ 20071 Scofell June Mowing £247.10 (inc 41.18 VAT)</p>	Resolved
<b>Any Other Business</b>	
<p><b>Highway Verges:</b> It was noted that the verges on the village junctions onto the B4494 need cutting back again. Clerk to report. WBC reacted within a couple of days at the last request.</p> <p><b>Cricket Nets:</b> Following the install of the new goal post, M Cooper agreed to investigate costs to reinstate the cricket nets. Clerk to add to the September agenda.</p> <p><b>Fly Tipping:</b> Concern raised on the recent fly tips in the village. WBC had cleared one and a parishioner had kindly cleared the other. Address evidence had been found within the larger fly tip and had been reported to WBC for follow up.</p>	<p>SY</p> <p>MC</p>

**Meeting Closed at 9.00pm**

**The remaining 2020 Meetings will be held: 14<sup>th</sup> September and the 9<sup>th</sup> November**