

BRIGHTWALTON PARISH COUNCIL

Meeting Held on Tuesday 5th July 8 pm in the Village Hall

Present

Shaun Orpen	Chairman	Anna Britnor-Guest	Village Hall Committee
Mike Cooper	Councillor	John Draper	PCC
Jackie Boxall	Councillor	1 Parishioner	
John Uttley	Councillor		

Apologies

Sue Sayers	Councillor		
Polly Swann	Councillor	Clive Hooker	Downlands Ward Councillor

Minutes of the Last Meeting	Action
<ul style="list-style-type: none"> ▪ The minutes of May's meeting were agreed and signed. 	
Matters Arising	
<ul style="list-style-type: none"> ▪ School Parking: The Highways Officers observed the drop off period at the school one morning and have reported back to the PC. This has been forwarded onto the school for consideration. The PC agreed that the most valid suggestions included better utilising of the village hall parking, a training session with the Road Safety Officer for the pupils, trimming back the trees along the path and continual monitoring by the local PCSO's. S Youldon to arrange a meeting with Mrs Patterson. 	SY
<ul style="list-style-type: none"> ▪ Parish Plan Update: The winner of the Saddleback Farm Shop voucher was drawn - congratulations to Annie Agnew. S Orpen has written a draft summary of the survey results, next step is to draft the actions to go into the plan following the original headings supplied by West Berks. Councillors to review data and come back with their thoughts on actions by the 12th August. Core team to meet late August and put together the draft plan ready for review at the September PC meeting. 	All
<ul style="list-style-type: none"> ▪ Playground Maintenance: Thank you to Mike Davis for donating the pigeon spikes and to Chris Boxall for fitting them. The hedges have just been cut and the weeds have been sprayed. The retaining planks at the front have been refitted. The worst of the graffiti in the tunnel has been removed by hand, situation to be monitored. J Boxall & S Youldon to get quotes to top up the play bark. 	JB SY
<ul style="list-style-type: none"> ▪ Village Website: S Orpen to update initial brief, Councillors to provide further suggestions. In the meantime the PC accounts and Councillor details have been uploaded to the current website to comply with the new legislation. 	
<ul style="list-style-type: none"> ▪ Second Defibrillator: A successful application for a SSE Resilient Community grant has been made for a second defibrillator to be located on The Green, ensuring that the whole of Brightwalton should have access within the crucial 10 minutes. Grant is for £1,297.75 which will leave around £200 payable by the PC. S Youldon liaising with SSE on possibility to fit cabinet to the telegraph pole. Grant money expected within the next 3 weeks. 	SO SY
<ul style="list-style-type: none"> ▪ Dunmore Pond: Final transfer documents are in the process of being signed and returned to solicitors. Next step is to register the land as a Village Green. S Youldon to complete paperwork. The area has become overgrown again with brambles and nettles. Quotes to be obtained to trim and spray, which will be paid from the Dunmore Pond Trust account. Suggestion for an Autumn working party to plant bulbs and clear the logs out of the pond, to be arranged at the next PC meeting. The PC is disappointed to report that it cannot support or allow the building of bike jumps around the pond area due to Health & Safety restrictions. Discussed the only other option of installing a professional concrete bike park, the PC does not consider this suitable for the area. 	SY

<ul style="list-style-type: none"> ▪ Alterations on the Church: The re-organisation committee has appointed an architect to draw up designs. It has been agreed not to extend the footprint of the Church but to make better use of the current space. The Church does have some seed money from the sale of a Church owned property and a funding advisor will be used to source the rest of the money required. ▪ Relocation of Bus Stop: West Berks transport has agreed to relocate the 107 Brightwalton bus stop to outside the village hall, preventing users from having to stand out in the road at the War Memorial. Councillors agreed that the new sign should be located on the bus shelter. S Youldon to ensure Village Hall Committee is in agreement and report back to West Berks. Further details on when the stop will move are to follow. West Berks Transport has stated that this is subject to the service continuing after the tender process and the September discussions. Updates can be found at www.westberks.gov.uk/transportchanges ▪ Salt Bins: Due to budget cuts West Berks are intending to remove the Council owned salt bins, these include the bin opposite Keepers Cottage and at the top of Holt Lane. The PC believes both these areas are prone to ice in poor weather and would like to adopt these bins. S Youldon to obtain a price from West Berks to retain these. The other 3 salt bins on the roads leading down to the B4494 are PC owned and from now on will need to be filled using the PC budget. ▪ Brickleton News Articles: S Orpen to write thank you to all those that completed the questionnaire. 	<p style="text-align: center;">SY</p> <p style="text-align: center;">SY</p> <p style="text-align: center;">SO</p>
Parochial Church Council Update	
<ul style="list-style-type: none"> ▪ Upcoming Church events include: The Harvest Lunch on the 25th September, The Bluffers Wine Evening on the 18th November, The Brightwalton Christmas Carol Service on the 11th December. Further details to be published in the Brickleton News and on the Facebook page. ▪ Services continue at 8am on the 2nd Sunday of each month and 10am on the 4th Sunday of each month. 	
Village Hall Committee Update	
<ul style="list-style-type: none"> ▪ Sadly someone got into the hall recently and let off a fire extinguisher, this has had to be replaced and the hall thoroughly cleaned at a cost to the Village Hall. ▪ The Village Hall Committee wish to remind all key holders that it is essential that they ring the bell and wait to be let into the hall whilst the nursery is in session. ▪ Concern raised over the amount of dog mess on the playing field, notice to be published in the Brickleton News. ▪ Village Hall Committee would like to put a reminder sign on the front gate to pick up dog mess and also no camping without authorisation. PC in agreement. J Snow to forward on proposed wording and design. 	<p style="text-align: center;">J Snow</p>
Planning	
Nothing to report	
Finance	
<p>Current account balance as of the 05/07 £6,811.56 Business account balance is £6,980.51</p> <ul style="list-style-type: none"> ▪ This includes the following payments: 23/05 Scofell – April Mowing £126.00 07/06 Scofell – May Mowing £126.00 07/06 Imprint – Brickleton News £113.00 16/06 Saddleback Farmshop – Parish Plan Prize Draw £45.00 16/06 Came & Company – Zurich Insurance £326.72 04/07 Clerk Wages – April to June £320.00 04/07 HMRC – April to June £80.00 05/07 Oxford Diocese – Rent for Hall & Playing Field £549.60 	

05/07 Stiles – Playground Hedge Cutting & Weed Spraying £340.00 05/07 Scofell – June Mowing £126.00 ▪ The 2015/16 accounts have been completed and sent off to the external auditors. In line with new legislation a copy of the accounts have been uploaded to the village website and a printed summary is displayed on the PC notice board.	

The next meeting will be held on 12th September at 8.00 pm

The date for the remaining 2016 meeting is the 14th November