

BRIGHTWALTON PARISH COUNCIL

Meeting Held on Monday 18th January at 8.30 pm in the Village Hall

Present

Shaun Orpen	Chairman	Sue Sayers	Councillor
Jackie Boxall	Councillor	Mike Cooper	Councillor
John Uttley	Councillor	Sarah Youldon	Clerk
Polly Swann	Councillor	2 Parishioners	

Apologies

Clive Hooker	District Councillor	John Draper	Parochial Church Council
Anna Britnor-Guest	Village Hall Committee		

Minutes of the Last Meeting	Action
<ul style="list-style-type: none"> The minutes of November's meeting were agreed and signed. 	
Matters Arising	
<ul style="list-style-type: none"> Dunmore Pond Trust: It has been brought to the PC's attention that the current Trustee situation for Dunmore Pond needs to be reviewed. Meetings have been held with Philip Wroughton and John Hall Craggs to start this process. S Youldon and S Orpen to put together Trust financial reports, account signatories, the original ecological report and the insurance situation going forward then feed information back. The Wroughton estate have kindly offered to review the state of all the trees around Dunmore Pond. 	SY SO
<ul style="list-style-type: none"> New Bike Track at Dunmore Pond: Toby Draper submitted new drawings for the proposed bike track around Dunmore Pond. The PC need to secure the current Trust situation before any decision can be made. PC advised that they hope to have this in place by the end of March. 	
<ul style="list-style-type: none"> Brightwalton Cricket Club: Held a village meeting on the 18/01 and were very pleased with the turnout and support received. The club intends to continue this year with a reduced number of fixtures (approximately 6-10) and will kindly continue mowing the playing field. An article will be written for the Brickleton News to help raise awareness in the village and encourage new members. 	BCC
<ul style="list-style-type: none"> 2016 / 2017 Precept: Current forecasts indicate that the PC costs will be approximately £120 more than this year's income, with the 2016/2017 financial year costs expected to be approximately 10% more than the current year. The Precept has been held at £5,500 for many years. It was agreed that it would need to be increased by £500 to £6,000 to cover these increases. S Youldon to return the paperwork to West Berkshire Council. 	SY
<ul style="list-style-type: none"> Defibrillator: The grant was accepted and the defibrillator will be installed at the village hall in the next couple of weeks. Southern Ambulance Service will hold an Awareness Session, open to all in the Village Hall - date to be confirmed. S Youldon to print full details in the Brickleton News. Also to notify the school, nursery, village hall committee/social groups and post on Facebook and notice boards. 	SY
<ul style="list-style-type: none"> Parish Plan Update: A core team of 4 volunteers will coordinate the Parish Plan renewal. The first step is to revise the questionnaire, this will be approved by the PC before going live in April. The intention is to get as many questionnaires completed online as possible, helping to reduce the workload. Volunteers will then be required to knock on doors to follow up and provide hard copy questionnaires as required. 	Core Team: SO, JB, ABG, SY
<ul style="list-style-type: none"> War Memorial: The village war memorial has been agreed by the panel as a local heritage asset and recognised as one of the earliest First World War Monuments. However the origin of some of the materials stated in the report is under question. S Sayers to provide the correct details to enable S Youldon to make contact and get the records corrected. The PC has been advised that this recognition opens up specific heritage grant opportunities, if required in the future. 	SS SY

<ul style="list-style-type: none"> ▪ Risk Assessments: Need to be updated for Dunmore Pond and the Old Churchyard. S Orpen, J Uttley and S Youldon to arrange a convenient date to assess. ▪ Notice Board: Thank you to Scott Youldon for replacing the notice board by the telephone box. ▪ Telephone Box Glass: A volunteer is in place to run the library. Brian Buchanan has kindly offered to obtain a quote for the new glass. Quote for shelving also to be obtained. ▪ Footpaths: The stiles on the footpath leading from Ash Close to Long Lane need to be modified to allow better access, the hedge also needs cutting back. S Youldon has followed up with West Berkshire and will continue chasing. ▪ Brickleton News Articles: The Cricket Club will be producing a club update. S Youldon to write up the successful resolution to the flooding in the Holt. 	SO, JU, SY
Parochial Church Council Update	
<ul style="list-style-type: none"> ▪ Following the village consultations the PCC are currently in the process of finalising the re-organisation committee. 	
Planning	
15/03083/FULD Sheardon, Pudding Lane – Demolition and Erection of Replacement Dwelling: The PC returned a view of no objections but did make a couple of recommendations to the Planning Team; including re-use or use of similar bricks and tiles, and reducing the ground level to match the existing property to help minimise the impact of the larger property. No decision has yet been made by WBC.	
Finance	
<p>Current account balance as of the 18/01 £4,497.32; Business account balance is £7,124.72</p> <ul style="list-style-type: none"> ▪ This includes the following payments: 09/12 Imprint – Brickleton News December £65.00 09/12 Webb Teasdale – Payroll Admin £12.00 09/12 Scofell – Playground Mowing £62.40 16/12 Wel Medical – Defibrillator Purchase £1658.10 04/01 HMRC Payroll – October to December £75.00 04/01 S Youldon Wages – October to December £300.00 ▪ West Berkshire Grant received for the Defibrillator purchase £1,297.00 ▪ £84.75 Transferred from Business Account from Developers Contribution for the remaining money due for the defibrillator. ▪ S Youldon to complete the VAT return for the period February 2015 to January 2016. ▪ Following the increase in charge from Webb Teasdale payroll administration has been changed over to Thirsk Payroll from the 1st January. ▪ The Councillors voted to increase the Clerk Salary by £100 a year to £1,600 from the 1st February. This is to reflect the increase in workload that has materialised over the last couple of years. S Youldon to notify the payroll administrators. 	SY
Any Other Business	
<ul style="list-style-type: none"> ▪ Playpark: Two of the entrances to the park have dipped allowing large puddles to form. M Cooper has kindly offered to fill these with road planings. Unfortunately cats are still defecating in the bark surrounding the climbing frame, a new resin surface has been suggested to avoid this. S Orpen to find out which supplier Saddleback Farmshop used for their climbing frame surface. S Youldon to obtain quotes for consideration. ▪ Parking at the School: Cars are parking too close to the junction causing a hazard for both the children and drivers. S Youldon to contact West Berkshire Highways to see if the school markings can be extended to Elm Cottage. 	MC SO SY SY

The next meeting will be held on 14th March at 8.00 pm