

## BRIGHTWALTON PARISH COUNCIL

Meeting Held on Monday 16<sup>th</sup> November 2015 at 8 pm in the Village Hall

### Present

Shaun Orpen	Chairman	Sue Sayers	Councillor
Jackie Boxall	Councillor	Mike Cooper	Councillor
John Uttley	Councillor	John Draper	Parochial Church Council
Polly Swann	Councillor	2 Parishioners	

### Apologies

Sarah Youldon	Clerk	Anna Britnor Guest	Village Hall Committee
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Minutes of the Last Meeting	Action
<ul style="list-style-type: none"> <li>▪ The minutes of September's meeting were agreed and signed.</li> </ul>	
<b>Matters Arising</b>	
<ul style="list-style-type: none"> <li>▪ <b>New Bike Track at Dunmore Pond:</b> New Bike Track at Dunmore Pond: Shaun has met with the young parishioners who have proposed the bike track at the Pond to look at possible options. The original plan comprises of a large loop around the whole area including the pond and a smaller loop within that. The bike track would only meet with the footpath at the East side of the pond and some clearance of scrub and nettles would be needed to make the track. The point was made that there is a historical precedent as the Pond has been used by youngsters as a bike track for several decades! A revised plan of just the smaller loop is to be forwarded for submission and discussion with Dunmore Pond Trustees. S Orpen to present once received. Full details would then be published in the Brickleton News for comment if the Trustees are in agreement.</li> </ul> <p>Issues raised were firstly that there is a series of "ridges and furrows" around the pond that go back to mediaeval times when they were used to mark boundaries. These should be preserved and protected. Secondly, the original plan for Dunmore Pond has an area closed off for wildlife and a further debate is needed as to whether this will be impacted by the proposed track.</p> <p>Actions:</p> <p>The young parishioners to submit their plan for the smaller loop.</p> <p>S Sayers to send the map with the demarcation of the ridges and furrows to John Draper to verify that the proposed plan will not interfere with these boundary markers.</p> <p>S Orpen to discuss with RG to see if he will be happy to be the adult in charge of the project.</p> <p>Final plan to be presented to the Trustees of Dunmore Pond.</p>	<p>SO</p>
<ul style="list-style-type: none"> <li>▪ <b>Defibrillator:</b> As agreed on email, we will go ahead based on the Managed Solution, Grant application submitted 16/11.</li> </ul>	<p>SS</p>
<ul style="list-style-type: none"> <li>▪ <b>Parish Plan Update:</b> The Parish Plan that was initiated in 2010 has now reached the end of its five-year term. Shaun has done a review of the actions from the plan and what has been achieved. The West Berks Planning Policy Officer has suggested that we do not need to have a Village Design Statement, just to include the wishes of the Parish about future planning. There is something called a Neighbourhood Use Plan but this is mainly for areas where development is planned and not appropriate for Brightwalton.</li> </ul> <p>The recommendation is that we carry out a small-scale Parish Plan refresh, which will enable us to make grant applications, have a voice in planning decisions and</p>	<p>SO</p>

<p>develop the Village in ways desired by parishioners.</p> <p>We will need a small working party to carry out the project. Volunteers already include Shaun, Jackie and Anna Britnor-Guest. We will, as far as possible, use the same questionnaire and do the survey online.</p> <p>Actions:</p> <p>J Boxall to write an article for the Brickleton News summarising what we have achieved against the original goals and to ask for volunteers. SO/JB/AB-G to meet to set objectives and review the old questionnaire. J Boxall to find out from West Berks what template we should be using to present the plan.</p> <ul style="list-style-type: none"> <li>▪ <b>Footpath Stiles:</b> S Sayers has taken pictures of the broken/missing stiles leading from Ash Close into the adjacent field. There are also overgrown hedges and the path itself is overgrown. S Youldon to write to West Berks and send the pictures.</li> <li>▪ <b>War Memorial:</b> M Cooper has kindly offered to cut the hedges around the field. The area around the War Memorial needs to be cut by hand. The War Memorial has been identified as a 'heritage asset of exceptional local significance' by West Berkshire Heritage Assessor and will be put forward to the Selection Panel on 27<sup>th</sup> November. We will be notified if successful, there is however, some doubt about the accuracy of the proposed heritage status for the memorial.</li> <li>▪ <b>Brickleton News Articles:</b> J Boxall to write an article on the Parish Plan and one on West Berks planning developments.</li> </ul>	<p>JB SO AB-G</p> <p>SY</p> <p>MC</p> <p>JB</p>
<p><b>Parochial Church Council Update</b></p>	
<ul style="list-style-type: none"> <li>▪ The second Church consultation was held at the end of September and the summary of both meetings has been issued. The next step is to commission design proposals for the work, including installation of a toilet, lighting, heating, change of pews etc. This will be done in stages over the next few months. A committee of interested people will be formed from the PCC, Village Hall Committee, Parish Council and parishioners. Shaun Orpen and Sue Sayers will represent the Parish Council.</li> <li>▪ There will be a carol service for the United Benefice on Sunday 20<sup>th</sup> December at Brightwalton Church.</li> </ul>	<p>JD</p> <p>SO &amp; SS</p>
<p><b>Planning</b></p>	
<p>Nothing to report.</p>	
<p><b>Finance</b></p>	
<p>Current account balance as of the 16/11 £5,288.07 ; Business account balance is £7,209.47</p> <ul style="list-style-type: none"> <li>▪ This includes the following payments: 30/09 Scofell – September Mowing £388.28 04/10 Clerk Wages – July to September £300.00 04/10 HMRC Payroll – July to September £75.00 07/10 Imprint – Brickleton News October £65.00 11/11 Royal British Legion – Donation £30.00 13/11 Scofell – October Mowing £388.28 16/11 M Ananin – Microsoft Office for Brickleton News £79.99</li> <li>▪ The second Precept payment of £2,750 was received 29/09</li> </ul> <p>Following the increase in charge from Webb Teasdale for the payroll administration, new quotes have been received from alternative suppliers, the best being £16.25 per quarter. SY seeking references for new supplier, if all in order change to new supplier from January.</p>	<p>SY</p>

Any Other Business	
<ul style="list-style-type: none"> <li>▪ <b>Footpaths:</b> M Cooper has been asked by the agents who manage Malt House Farm to ask walkers to stick to the footpath that goes across the field. People are walking around the field, which is not a public right of way.</li> <li>▪ <b>Superfast Broadband:</b> John Draper reported that this has been a roaring success. 86% of the Village now has coverage. Gigaclear will be offering superfast broadband to the other 14% of the Village, which includes The Holt, by July 2016 and will be offering even higher speeds of up to 1000 Mbps. Shaun thanked John for all his hard work as our Superfast “guru”.</li> </ul>	MC
<ul style="list-style-type: none"> <li>▪ <b>Mowing:</b> with the mild weather an extra grass cut is necessary for the playground. S Youldon to ask the PCC if they would like the Churchyard cut again too.</li> </ul>	SY
<ul style="list-style-type: none"> <li>▪ <b>Notice Boards:</b> A Britnor-Guest has reported that the notice board by the telephone box is in a state of disrepair, S Youldon to get quotes for replacement/refurbishment.</li> </ul>	SY
<ul style="list-style-type: none"> <li>▪ <b>Telephone Box Library:</b> S Youldon to look into repairing the broken glass.</li> </ul>	SY
<ul style="list-style-type: none"> <li>▪ <b>2016 Meeting Dates:</b> 18<sup>th</sup> January, 14<sup>th</sup> March, AGM 16<sup>th</sup> May, 11<sup>th</sup> July, 12<sup>th</sup> September and 14<sup>th</sup> November.</li> </ul>	

**The next meeting will be held on 18<sup>th</sup> January 2016 at 8.00 pm**  
(This will be held in the front hall as there is another hall booking)