

BRIGHTWALTON PARISH COUNCIL

General Meeting Held Monday 13th May 2024 7.45pm in Brightwalton Village Hall

Present

| | | | |
|---------------------|------------|-----------------|--------------------------|
| Tim Wyatt | Chair | Faye Bates | Clerk |
| Christine Delahunty | Councillor | Katherine Moore | Community Coordinator |
| Sue Sayers | Councillor | 19:30-20:00 | |
| Annie Agnew | Councillor | Apologies | |
| Mike Cooper | Councillor | Damien Goatley | Councillor |
| | | Clive Hooker | Downland Ward Councillor |

| | Action |
|---|---|
| Declaration of Interests: None. Apologies: As above | Resolved |
| Minutes: The minutes of the March meeting were agreed. Clerk to pass printed copy to TW for signing | |
| Updates | |
| Community Coordinator Update: Youth Club is going well, the fire service attended for a demonstration which was the highest attendance. Lots of upcoming events being planned; visit to the fire station, reptile visit, lots of sports events, also events planned alongside the church includes a coffee morning. KM also working on a rain garden with the school. Ideas for future events include a fun run around the village and a proms night at the school. | Clerk |
| Matters Arising | |
| Telephone Box refurbishment: Clerk to request a quote to fully strip the paint, prime and repaint. Village Housing: Clerk updated on latest communication from Stonewater housing regarding an ongoing house swap. Clerk confirmed that the Section 106 document has been forwarded onto Stonewater and will send the document to all the councillors. Clerk to make contact with other local parishes to see if there is an issue with section 106 protocol not being followed elsewhere. Clerk to make contact with Stonewater regarding drainage issues in the green space behind Butts Furlong. Repair works in Playground, Village hall noticeboard and gates: Purchase agreed for a new noticeboard for the village hall costing £360.98 excluding VAT, delivery £10 and a quote of £20 to install has been approved. One no littering sign has been approved to be purchased for £4.79, clerk to order and TW agreed to put the sign up. A quote for repairing the gates and repairs in the playground has been approved in principle, clerk to make contact with the contractor for amendments to the quote to remove the noticeboard from original quote and add on the fencing repairs in the playground. Ask DG if more wood chippings are required around the base of the climber or if the existing chippings need to be moved back into place. Hedging for Village Hall Boundary: No longer required. Ideas for Brickleton News November articles: Thank those that already litter pick whilst out in the village and encourage others to join in. | Clerk Clerk TW DG TW Clerk |
| Planning | |
| No new planning applications. All approved applications noted. | |
| Finances | |
| Current Account – balance at 1 st May £8,063.51 Savings Account – balance at 1 st May £10,542.07 Community Account – balance at 1 st May £10,951.39 Internal Auditor Report, Bank Reconciliation and Annual Governance Review: All reviewed and signed off by Chairman and Clerk. One recommendation on internal auditor report is there are new financial regulations. Asset List: Asset list reviewed and approved. Clerk to find out if the noticeboard is covered by the insurance and what the excess is. Clerk to clarify who owns which part of the village hall. Actions: <ul style="list-style-type: none"> - TW and Clerk to update TSB account signatories and Barclays account signatories and correspondence address. - Donation for Downland Volunteer Group approved. Funds raised at Cantemus concert is £352.12, Parish council to make a donation of £47.88 | TW |

Brightwalton Parish Council Clerk – Faye Bates

Email: brightwaltonpc@btinternet.com

Minute Page Reference: 2024/

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| Clerk Reports & Any Other Business | |
| <p>Cherry Trees: Three trees needing to be replaced. Clerk to obtain cost in July and add to July agenda for agreement. Surrounding vegetation will also need to be cut back mid / late summer. Clerk to get cost and add to July / September agenda as required.</p> <p>Combination Goal: Clerk to enquire when delivery of the goal will be. SS volunteered to be a point of contact for delivery day. It was noted to request delivery should not be around school drop off and pick up times to avoid any issues with parked cars.</p> <p>Dog Show on the 11th May: After the dog show, lots of dog faeces was left in the park. Clerk to enquire who booked the dog show.</p> | Clerk |

Meeting closed at 21.15pm

The 2024 Meetings will be held: 15th July, 9th September and 11th November **7.30pm**

Signed: F Bates 14th May 2024

DRAFT