

BRIGHTWALTON PARISH COUNCIL

Meeting Held on Monday 16th September 2019 at 8.00pm in the Village Hall

Present

Shaun Orpen	Chairman		
Polly Swann	Councillor	Mike Cooper	Councillor
Annie Agnew	Councillor	Sarah Youldon	Clerk
Sue Sayers	Councillor	John Draper	PCC
Tim Wyatt	Councillor		

Apologies Received

Clive Hooker Downlands Ward Councillor

	Action
<ul style="list-style-type: none"> ▪ Minutes: The meetings from the July meetings were agreed and signed as an accurate record. ▪ Declaration of Interests: There were no declarations of interest. 	Resolved
PCC & APSIRE Project Update	
<p>ASPIRE Update: The ASPIRE team were disappointed to report that DAC (Diocesan Advisory Committee) had finally come back on the plans and did not support the construction of the gallery and room behind. This removes the separate heated space that they hoped to create, but it was agreed that given the time and effort it had taken to get to this stage the plans would be re-drawn and submitted removing the gallery. This is expected to reduce the money required for the work by £80,000, making the total around £320,000. Once the new plans have been signed off the team will then be able to apply for the larger grants. Next fundraising event is the Brightwalton Walk taking place on Sunday 13th October in aid of the ASPIRE project and Brightwalton Primary School.</p> <p>PCC Update: J Draper reported that the Bishop of Oxford will holding a service in the Benefice on the 24th November. It was also reported that due to the popularity and Health & Safety concerns with numbers, combined with only the one exit, a decision had been made to hold two Candlelit Christmas Eve Services at Catmore Church, one at 2pm and the second at 3.30pm. They will be by ticket only, with a maximum of 80 tickets per service sold. Details will be published in the Brickleton News.</p> <p>It was noted that the PCC are still looking for more volunteers and a new Church Warden.</p>	
Matters Arising	
<ul style="list-style-type: none"> ▪ Book on the Reliance Motor Services & Brightwalton: This book written by Barrie Hedges should be published in April next year. Mr Hedges had approached to the Parish Council wanting to give something back to the Parish and offered to donate money from book sales to benefit the future of Brightwalton. He had suggested the ASPIRE project, the PC were delighted with the offer and agreed that the ASPIRE project would be a good cause. S Orpen to provide further details on the project to Mr Hedges. ▪ Facebook: Following a complaint regarding inappropriate postings, Councillors agreed an updated version of the User Agreement, clarifying that the page is a community page set up by the PC and it was not the responsibility of the PC to monitor and moderate posts. S Youldon to post the updated agreement. S Youldon presented a Complaint Procedure document, Councillors agreed adoption and posting on the village website. It was agreed that the Facebook Administrators would be updated with J Boxall being removed and S Youldon added. ▪ Highways – Road Signs: Clerk was pleased to report that the Village Signs had now been fixed and replaced, along with the Chevron on the bend at Lilley. ▪ Highways – Speed on B4494: Several residents attended the SID training as suggested by WBC only to find that it could not be used on roads over 30mph. They were however asked to share a link to the WBC website where speeding vehicles can be reported - www.westberks.gov.uk/speedingtraffic - although the Council cannot enforce the speed limit it does help to gather data for problem areas. Link to be published in the Brickleton News. S Youldon reported that efforts are still ongoing in getting a data recorder installed again so evidence obtained from this can help get a police presence on the road and move The Holt VAS request forward. 	<p style="text-align: center;">Resolved SO</p> <p style="text-align: center;">Resolved SS , SY</p> <p style="text-align: center;">Resolved</p> <p style="text-align: center;">SY</p>

<ul style="list-style-type: none"> ▪ Playground: PC had received a report of an incident on the smaller climbing frame rope. S Orpen & Scott Youldon to investigate and rectify over the next 24 hours. It was also noted that weeds keep coming through the rubber chippings and was agreed that they should be sprayed at the October working party. ▪ Playing Field Benches & Goals: M Ananin had reported that the benches outside the front of the hall were in need of replacement/refurbishment. Councillors to look in daylight and consider options. Suggested that this could be replaced as well as the goal post with the assistance of the VHC and a grant. Also there could be an opportunity for donation of a memorial bench. S Youldon to investigate options, speak with VHC and look at costs for a combination rugby / football goal. ▪ Remembrance Sunday: Councillors agreed the £30 donation towards a Poppy Wreath, decision on who will lay the wreath on behalf of the PC to be made nearer the time. ▪ Dog Fouling: Much discussion was had on this subject, with reports that the new signage improved the situation on those particular paths for only a few weeks. Several Councillors also reported on pick up after others recently too, and a suggestion from a parishioner of adding more dog bins had been received by the PC. In line with the recently updated Parish Plan, Councillors unanimously voted against increasing street furniture with more dog bins. Having expressly stated in the Parish Plan its aim to limit any increase in street furniture such as this, on the basis that one of the major objectives is to protect the rural nature of the environment in which we live. Discussion went on to the other two challenges that more bins create - limited evidence that this will eradicate the problem along with the cost. The current bin by the playing field is emptied by WBC for minimal cost, S Youldon reported that WBC were not able to add further bins to their rota and a private company would have to be contracted for these at a cost of £200 - £250 per year, per bin. It was also noted that once we start introducing bins, several would be required and where would you stop, escalating annual costs significantly. The PC agreed that the focus should be on education and reminding dog owners that fouling public footpaths and mown grass areas is not acceptable and for the most part it feels this works reasonably well with only a small minority of dog owners not taking this on board. S Orpen to respond accordingly to parishioner, reminder notices to be placed in the Brickleton News. ▪ Working Party: Provisional date for autumn working party – Sunday 20th October. Councillors to confirm availability on email, S Youldon to write notice for Brickleton News. Task list currently includes Dunmore Pond: Pull logs out from pond, remove remaining logs, strimming of pathway. Playground: Spray / removal of weeds in safety surface. War Memorial: Weeding, hedge cutting, removal of faded wreaths, sweeping Playing field: M Cooper to cut hedge around playing field. The Holt: Cutting back around signs and white gates. The Councillors agreed that more engagement is needed from parishioners for the annual working party as it's often the same hard workers year after year. Agreed that more notices should be put up around the village and more postings for the event should be put on Facebook. ▪ Brickleton News Articles: Link to report on speeding vehicles, reminder on dog fouling, notice on Working Party, and Catmore Christmas Eve Service. 	<p>Resolved SO, SY</p> <p>SY</p> <p>Resolved</p> <p>Resolved SO</p> <p>Resolved All</p> <p>SY</p> <p>SY, SO, JD</p>
<p>Planning</p>	
<ul style="list-style-type: none"> ▪ 19/01205/FUL Brentani, Brightwalton – Proposed construction of a stable and associated storage area and fenced hardstanding to front – WBC granted this application, copy circulated to Councillors ▪ 19/02102/HOUSE Hope Cottage, Brightwalton – Proposed construction of a detached oak framed garage with space for two vehicles. PC reviewed plans and objection letter from parishioner. Councillors expressed concerns that the garage may sit higher and dominate Hope Cottage as no plan showing finished roof heights had been provided, plus the block plan submitted did not appear to show the boundary correctly which was thought may have an impact on the accessibility of the garage. S Youldon to raise concerns with WBC and request further drawings for clarification. 	<p>Resolved</p> <p>SY</p>

Finance	
<p>Current account balance as of the 16/09 £4,708.36 Business savings account balance £5,356.34. This includes the following transactions:</p> <ul style="list-style-type: none"> ▪ Chq 200038 30/07 Imprint July Brickleton News £65.00 ▪ Chq 200039 02/08 Scofell July Mowing £223.70 (inc £37.28 VAT) ▪ Chq 200040 02/08 Active Toy Co. Balance of Playground Works £2,857.48 (inc £476.25 VAT) <p>The following cheques were signed at the meeting:</p> <ul style="list-style-type: none"> ▪ Chq 200041 16/09 Scofell August Mowing £223.70 (inc £37.28 VAT) ▪ Chq 200042 16/09 S Youldon Mar to October Expenses (postage) £12.20 <p>Clerk submitted VAT return for £1,652.72 for the period 01/01 to 31/08 on the 01/09/19. Clerk confirmed submission of final documents to WBC for the completion the playground project in line with the terms of the Parish Plan grant.</p>	<p>Resolved Resolved</p>
Any Other Business	
<ul style="list-style-type: none"> ▪ Fly Tipping: There are currently two instances of fly tipping in the Parish. P Swann to report online to WBC. ▪ WBC Events: Date for District Parish Council Conference is 22nd October. WBC are also holding a Climate Conference on the 28th October – this is open to all, S Youldon to post details on the website. ▪ November Meeting: Apologies received from S Orpen and A Agnew for the 11th November meeting. 	<p>PS SY</p>

Meeting Closed at 9.40pm

The remaining 2019 meeting will be the 11th November.