

BRIGHTWALTON PARISH COUNCIL

Meeting Held on Monday 10th September 2018 at 8.00pm in the Village Hall

Present

Shaun Orpen	Chairman	Jackie Boxall	Councillor
Mike Cooper	Councillor	Clive Hooker	Downland Ward Councillor
Sue Sayers	Councillor	John Draper	PCC
Tim Wyatt	Councillor		

Apologies Received

Polly Swann	Councillor
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	Action
<ul style="list-style-type: none"> ▪ Minutes: The meetings from the July meeting were agreed and signed as an accurate record. ▪ Declaration of Interests: There were no declarations of interest. 	Resolved
West Berkshire Council Update	
<ul style="list-style-type: none"> ▪ Councillor Hooker informed the PC that although there had been significant controversy over the charging for the green bin collections, over 21,000 residents had already signed up, generating an income of just under £1 million. The target WBC had set was 25,000 residents which equates to a 45% uptake. Councillor Hooker explained that this action allows the Council to prioritise spending on other areas which have been identified by consultations as key services by residents. Some concerns were raised on how WBC informed the public and all agreed communication could be improved. PC agreed that they could play a part in this, ensuring that it shares information it receives on a local level. T Wyatt to write an article in the Brickleton News explaining the WBC reasons behind the new green bin charging. Councillor Hooker to supply additional information to assist. 	CH TW
PCC & APSIRE Project Update	
<ul style="list-style-type: none"> ▪ The following seasonal services have been planned together with the school. Harvest Service Monday 24th September 2.15pm; Act of Remembrance at the War Memorial Friday 9th November 10.50am; School Christingle Service Friday 21st December 9.15am. ▪ J Draper informed the PC that the Downland Benefice is discussing the possibility of recruiting a curate. ▪ Consultations continue in regards to the ASPIRE project, a meeting was recently held with the DAC, who are a key body in approving the architectural plans. It was a positive meeting with them supporting the project on the whole; however they have stated that they would like to see the Church organ retained. The Victorian Society is currently considering the plans and has just come back with initial questions. ▪ Fundraising is going well, with £900 raised at the Safari Supper. The Brightwalton Walk is the next event on the calendar on the 14th October, this is being run alongside the School and full details can be found on the notice boards and village website. The Bluffers Wine Evening is scheduled for Friday 16th November and plans are underway for 2019 events. 	
Village Hall Committee Update	
<ul style="list-style-type: none"> ▪ S Youldon reported on behalf of the committee that the roof had now been repaired. Acoustic panels had been also been installed in the hall this week and the refurbishment of the kitchen is scheduled for October half term. Details of potential grants were passed to the VHC as agreed at the last meeting for CCTV should the committee decide to go ahead with this. S Youldon has also been in touch with the neighbouring village halls and passed contact details on Jeremy Snow with the aim to keep one another up to date with problems arising and solutions. ▪ Jeremy Snow is heading up the Fete Committee and has already held several positive meetings planning the 2019 fete. Lots of new ideas are being investigated and the PC agreed that it was keen to support this where possible. 	

Matters Arising	
<ul style="list-style-type: none"> ▪ Old Churchyard Tree Maintenance: S Youldon has instructed Jay Stiles to carry out the dead wood removal in the crown of the 4 Lime Trees as agreed at the last meeting; Councillors requested that this be done prior to the working party if possible – S Youldon to pass on. WBC have confirmed that Members Bid match funding could be available to assist with ongoing tree maintenance at the both the Old Churchyard and Dunmore Pond, this is likely to become available in the new financial year. S Youldon to put together costs in preparation for the application. Meeting still awaited with Dan Whidbourne to agree action on Pine Trees. ▪ Working Party Planning: Date will now be the 7th October from 10am. Main tasks included cutting the hedge behind the War Memorial, hedge in the Playground, general weeding around the playground and hall, general weeding and cutting back in the Churchyard, cutting back in the Old Churchyard and if possible some cutting back around Dunmore Pond. Suggestion that we organise a litter pick to coincide with the working party specifically aimed at children, S Youldon to make enquiries the Friends of Brightwalton School. M Cooper to supply bags, S Youldon to source gloves / litter pickers and safety vests. Also agreed that some hedging should be purchased to fill the gaps surrounding the playing field and also if possible some new trees – suggestion that the Woodland Trust maybe able to supply these. S Youldon to investigate. Quarterly Risk Assessments for Dunmore and the Old Churchyard to be carried out at the working party. ▪ Marking of Parish Assets: Suggestion put forward that the PC should look at security marking the parish assets. Agreed this is more for the VHC to consider, S Youldon to pass on details. ▪ Travellers: Following the recent traveller activities in Chieveley and surrounding areas, the PC considered how best to prevent access to vulnerable areas within the Parish. S Youldon to investigate costs to install bollards and a gate to the land behind the village hall and forward to Councillors. Padlock and chain to be installed on second playing field gate - S Youldon to arrange. ▪ Brickleton News Articles: WBC green bin charges and planning information, details on the working party. Update on the Fete planning – S Orpen to ask Jeremy Snow. 	<p style="text-align: right;">SY SO</p> <p style="text-align: right;">SY MC All</p> <p style="text-align: right;">SY Resolved</p> <p style="text-align: right;">SY</p> <p style="text-align: right;">TW, SO, SY</p>
Planning	
<ul style="list-style-type: none"> ▪ General: As part of the budget cuts, residents will no longer receive a letter from WBC informing them on a neighbours planning application, it will be up to affected properties to observe the orange planning notice and review the plans on the WBC website. Suggested that it was worth pointing this out in a Brickleton News article and at the same time reminding residents that it was up to them to raise any concerns they have on applications with the PC by contacting the Clerk or a Councillor. Details of all applications under consideration can also be found on the village website. ▪ 18/01414/HOUSE – Laguna House, Brightwalton Holt – Proposed extension and alterations works, including new detached garage and car port. WBC granted this application. ▪ 18/02313/HOUSE – 3 Saxons Acre – proposed single storey rear extension. Details of this application were only received 10/09, S Youldon to forward details to Councillors for consideration, PC response required by the 1st October. 	<p style="text-align: right;">SY</p> <p style="text-align: right;">Resolved</p> <p style="text-align: right;">All</p>
Finance	
<p>Current account balance as of the 16/07 £6,693.09 Business account balance is £4,739.70</p> <p>This following payments have been made:</p> <ul style="list-style-type: none"> Chq 200003 20/07 Welmedical – Defibrillator consumables £82.83 (inc £13.97 VAT) Chq 200004 20/07 C Mangan – From Pop Up Drinks funds purchase of Speaker £199.99 Chq 200005 03/08 Imprint – July Brickleton News £65.00 Chq 200006 03/08 Scofell – July Mowing £233.70 (inc £37.28 VAT) <p>The following cheque was written at the meeting:</p> <ul style="list-style-type: none"> Chq 200007 10/09 – Scofell Landscapes – August Mowing £233.70 (inc £37.28 VAT) <p>The current account balance includes £202.32 of Pop Up Drinks money, S Orpen passed on an additional £131.00 cash from the last event, S Youldon to pay this into the bank minus the £40 cash float held for the next host.</p>	<p style="text-align: right;">SY</p> <p style="text-align: right;">SY</p>

As noted at the last meeting, some maintenance in the playground is required in 2019. S Youldon to obtain quotes to assist with 2019/20 budgeting discussions in November & January.	SY
Any Other Business	
Winter Highways Planning for Snow & Ice in the Village: S Youldon to add this to the November agenda along with salt bin levels and requirements. May Elections: Councillor Clive Hooker informed the PC that he would stand again in May and would continue within the Downland Ward. Parish Council elections will also take place in May 2019	SY

Meeting Closed at 9.30pm

The remaining 2018 meeting will be held on the 12th November.