

## BRIGHTWALTON PARISH COUNCIL

Meeting Held via Video Conference on Monday 9<sup>th</sup> November 2020 at 8.00pm

### Present

Shaun Orpen	Chairman	Sarah Youldon	Clerk
Annie Agnew	Councillor	Revd Miri Keen	Downland Benefice
Sue Sayers	Councillor	<b>Absent</b>	
Christine Delahunty	Councillor	Tim Wyatt	Councillor
Clive Hooker	Downland Ward Councillor	Mike Cooper	Councillor

	Action
<ul style="list-style-type: none"> <li>▪ <b>Minutes:</b> The minutes of the September meeting were agreed and signed as an accurate record.</li> <li>▪ <b>Declaration of Interests:</b> There were no declarations of interest.</li> </ul>	Resolved
<b>PCC &amp; APSIRE Project Update</b>	
<p><b>PCC Update:</b> Rev'd Miri Keen reported that a new Church Warden had been found, with Catherine Mattison taking the position. The Secretary position remains vacant.</p> <p><b>ASPIRE Update:</b> It was reported that work had started this week with the dismantling of the Church organ. This has been sold and will be shipped to the Netherlands for refurbishment works. The outstanding permissions for the initial phase of work are now in place.</p>	
<b>Village Hall Committee</b>	
<p>Following the October Village Hall Committee meeting the Parish Council had received a copy of the finance forecast for 2021. The PC was reassured to see that the Village Hall still had enough funds to see them through the following year based on the reduced income. All hoped that a fete could go ahead next year to help build reserves back up.</p>	
<b>Matters Arising</b>	
<ul style="list-style-type: none"> <li>▪ <b>Village Christmas Tree:</b> All agreed that it would be good to see a village Christmas tree erected in front of the Churchyard. Although at this stage no plans can be made for a carol service this could provide an option for a service around the tree at the front – should it be appropriate, and restrictions allow. D Whidbourne had kindly offered to supply the tree, but not install. Clerk to speak to Great Shefford PC and see if they can assist. S Orpen, Revd Keen and Clerk to meet onsite to review possible locations and discuss lighting options.</li> <li>▪ <b>Christmas Lights:</b> Following the last meeting, PC had gone ahead and encouraged the lighting up of houses during the Christmas period. One concern regarding light pollution had been received. Councillors agreed that no turn off time had ever needed to be stated in years before and agreed this would be left to common sense.</li> <li>▪ <b>Laura Farris MP for Newbury:</b> Couldn't make the meeting but had requested meeting dates for 2021. Laura will be writing an introduction piece for the Brickleton News and this would follow in January.</li> <li>▪ <b>Playing Field Lease:</b> Following enquires after the last meeting, Clerk had written to the Diocese of Oxford and negotiated a new rent of £300 for year one, rising by £50 per year up to £500 per annum in year five, with yearly RPI referenced increases thereafter. A draft 20 year lease had been issued, Clerk had forwarded this to the BALC legal team for advice – clerk to forward on when received. Clerk had queried an error in the documents with the rent rising to £300 for the period June 2020 to June 2021, as this had already been paid, Clerk had notified the solicitor, requesting that this is amended with the new rate commencing June 2021.</li> <li>▪ <b>Playground Maintenance:</b> It was noted that a new gate post was required on the hall side. Clerk to action. The new bin lid had arrived but did not fit, supplier has apologised and refunded the monies paid. All agreed that a solution to emptying needed to be found as bin was frequently full of soiled nappies and this shouldn't need to be dealt by volunteers. Clerk has made enquires with WBC as to whether a new bin could be included in the fortnightly collection schedule and if so preferred design and location of the bin. Clerk to report back.</li> <li>▪ <b>Playing Field:</b> Suggestion made to plant an avenue of trees along the far side of the playing field hedge and road verge opposite. Permission would need to be obtained from the Woolley Estate. Deferred to the January meeting.</li> <li>▪ <b>Memorial for John Hall-Craggs:</b> Revd Miri Keen confirmed that following investigations by J Draper the bench to the side of the Church door was not a memorial bench and could be replaced. S Orpen</li> </ul>	<p style="text-align: center;">SY, SO, MK</p> <p style="text-align: center;">SY</p> <p style="text-align: center;">SY</p> <p style="text-align: center;">SY</p> <p style="text-align: center;">SO</p>

<p>and J Snow to complete the necessary permission forms and get approval on the memorial inscription.</p> <ul style="list-style-type: none"> <li>▪ <b>Brightwalton School Parking:</b> The PC had been working with the school to try and help improve the collection and pick up organisation, given the difficulties for the school in meeting the Covid-19 restrictions. The school were now using multiple gates and a staggered pick up times. Parking around the area is steadily improving. PC posted Facebook note asking for parents or school neighbours to get in touch directly with the PC to report any problems / suggest any improvements, and asked residents to refrain from commenting on Facebook. PC pleased that no correspondence has been received to date. C Delahunty to continue to monitor and report back.</li> <li>▪ <b>SSEN High Voltage Network Improvements:</b> SSEN had been in touch to advise of forthcoming improvement works on the electricity network locally. Residents will be informed of planned outages, SSEN were asking for high priority households to get in touch so they could ensure they received the help they needed during any planned work. Clerk to send details on for publication in the Brickleton News.</li> <li>▪ <b>WBC Update:</b> Cllr C Hooker confirmed that the Council were very busy at this time, particularly with the planning committee, which was currently working to clear a backlog. Full October report to follow on email.</li> <li>▪ <b>Brickleton News Articles:</b> Clerk to send information from SSEN for publication. Suggestion of a short welcome note for the new Church Warden, Rev'd M Keen to confirm that would be acceptable.</li> <li>▪ <b>2021 Meetings:</b> The dates for the 2021 meetings were confirmed as 11<sup>th</sup> January, 8<sup>th</sup> March, 10<sup>th</sup> May, 12<sup>th</sup> July, 13<sup>th</sup> September and 8<sup>th</sup> November. S Orpen asked clerk to forward to all Councillors on a separate email. Clerk to preliminarily book Village Hall.</li> </ul>	<p>CD</p> <p>Resolved</p> <p>SY</p> <p>CH</p> <p>Resolved SY</p> <p>Resolved SY</p>
<b>Planning</b>	
<p>20/02395/HOUSE The Paddock – One and a half storey extension and addition of dormers to existing dwelling. Councillors to review changes and response to the Clerk by 11/11/20</p> <p>It was stated for the record the status of:</p> <p>20/00315/FUL Brentani – Construction of stables and associated storage. PC responded with No Objections. WBC granted.</p>	<p>All</p> <p>Resolved</p>
<b>Finance</b>	
<p><b>Invoices and Receipts:</b></p> <p>Balance of the Current Account as of 10/11 is £6,589.97, savings account £7,864.92</p> <p>Transactions since the September meeting:</p> <ul style="list-style-type: none"> <li>- Chq 200076 23/09 Playbark.com £189.98 (inc £31.66 VAT)</li> <li>- Chq 200077 23/09 Jones &amp; Son bird spikes £49.14 (inc £8.19 VAT)</li> <li>- Chq 200078 23/09 S Youldon £53.27 Expenses for 9<sup>th</sup> March to 23<sup>rd</sup> September including £11.01 postage / £16.79 (£2.80 VAT) ink / £25.47 (£4.24) leaving gift for Polly – orchid</li> <li>- Chq 200079 23/09 Cancelled – Bin Lid from Glasdon cheque cancelled</li> <li>- Chq 200080 29/09 Imprint September Brickleton News £65.00</li> <li>- Chq 200081 04/10 Scofell September Mowing £247.10 (inc £41.18 VAT)</li> <li>- S/O 04/10 S Youldon Clerk Wages July to September</li> <li>- S/O 04/10 Q2 HMRC</li> </ul> <p>Received £3447.50 second precept payment 23/09</p> <p>The following cheques were signed:</p> <ul style="list-style-type: none"> <li>- Chq 200082 Scofell October Mowing £247.10 (inc £41.18 VAT)</li> <li>- Chq 200083 Scofell Old Churchyard Ash Tree removal of dead wood £504.00 (inc £84 VAT) Mowing £247.10 (inc £41.18 VAT)</li> <li>- Chq 200084 The Royal British Legion Donation £30.00</li> <li>- Chq 200085 Imprint Services – November Brickleton News £65.00</li> <li>- Chq 200086 M Ananin Brickleton News Expenses £79.99 (inc £13.33 VAT)</li> </ul> <p>Annual invoice for the website hosting and support had been received, Councillors requested that comparative quotes be obtained. Clerk to discuss with T Wyatt and report back.</p>	<p>Resolved</p> <p>SY, TW</p>
<b>Any Other Business</b>	
<ul style="list-style-type: none"> <li>▪ <b>School Cycling Proficiency:</b> Councillors were extremely concerned to hear that the recent school year 6 cycle training route had included the B4494, including the very dangerous and low visibility bends at</li> </ul>	

<p>Lilley. Concerns were raised that the organisation taking the class did not have any local knowledge and did not appear to have researched routes before taking the class. School had been contacted by a parent and the concern had been forward on to the training provider, response awaited. PC agreed that this was a completely inappropriate route and agreed that it would contact the school to offer support in ensuring the training provider took the appropriate action. S.Orpen to draft initial letter to school.</p>	SY
<ul style="list-style-type: none"> <li>▪ The Parish Councillors were informed of the recent death of Sir Philip Wroughton, S Orpen to write a letter of condolences to the family on behalf of the PC.</li> </ul>	SO

**Meeting closed at 9.15pm.**

**The 2021 Meetings will be held:** 11<sup>th</sup> January, 8<sup>th</sup> March, 10<sup>th</sup> May, 12<sup>th</sup> July, 13<sup>th</sup> September and 8<sup>th</sup> November

DRAFT