

BRIGHTWALTON PARISH COUNCIL

Meeting Held on Monday 19th November 2018 at 8.00pm in the Village Hall

Present

Shaun Orpen	Chairman	Jackie Boxall	Councillor
Mike Cooper	Councillor	Polly Swann	Councillor
Sue Sayers	Councillor	Sarah Youldon	Clerk
Tim Wyatt	Councillor	John Draper	PCC

Apologies Received

Anna Britnor-Guest	Village Hall Committee	Clive Hooker	Downland Ward Councillor
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	Action
<ul style="list-style-type: none"> ▪ Minutes: The meetings from the September and October meetings were agreed and signed as an accurate record. ▪ Declaration of Interests: There were no declarations of interest. 	Resolved
PCC & APSIRE Project Update	
<ul style="list-style-type: none"> ▪ J Draper reminded the PC that Reverend Mary Harwood leaves in December; the position will be filled by a Curate next year which will mean some changes to the Church service timings. More details will be announced when known. The following services will take place in December – 9th The Village Carol Service, 16th Reverend Mary Harwood’s leaving service, 23rd Benefice Carol service which will be held in Leckhampstead and the Catmore Church on Christmas Eve, with the Christmas Day service held in Brightwalton. J Draper also reported to the PC that the structure of the PCC is a currently undergoing some reorganisation across the Benefice, more details to follow. ▪ ASPIRE committee update - there are ongoing conversations regarding the Church Organ, meetings have been held with a specialist and the architect is currently re-visiting the plans. The committee is meeting in two weeks’ time to make a decision on the location, as this is vital in finalising the plans. Funding wise, a significant grant from Greenham Common Trust has already been obtained for £40,000, with the addition of Gift Aid and Match Funding, the committee is very positive. Further fundraising events are being organised for 2019. ▪ The ASPIRE team is looking to recruit a treasurer, advert to be posted in the Brickleton News. 	
Village Hall Committee Update	
<ul style="list-style-type: none"> ▪ The next village hall committee meeting is the 4th December. ▪ T Wyatt provided a brief update from the Fete Committee – plans are well under way for next year’s fete. The committee has been looking at different activities plus additional stall holders. The committee is also working closely with the school. 	
Matters Arising	
<ul style="list-style-type: none"> ▪ Public Rights of Way: WBC has advised the PC on the change of legislation that requires all rights of way to be published on the definitive map by 2026, if routes are not marked they could be lost under this new legislation. Although the deadline is some years off, they have implied that applications could take some time. The Councillors reviewed the current Parish public rights of way map supplied by WBC. It was noted that there was one route missing from the map - Brightwalton Stud towards Pudding Lane. This is actually marked as a road on the 1913 Parish Map and is currently marked as ‘Other track’ on the OS map. S Youldon to notify WBC on this and start the process of getting this route recognised on the definitive map. In addition it was agreed that the route should be sign posted as a public right of way. S Youldon to discuss with WBC. ▪ Area of Grass Behind Village Hall: S Youldon presented an initial quote to the Councillors for installing timber bollards at the back of the village hall car park to prevent vehicular access to the area of grass behind. This was originally raised following the issues that Chieveley encountered over the summer with travellers settling on to their playing field, concerns were discussed but Councillors voted 4 to 2 to not go ahead and leave this area as it is. A new padlock and chain has however, been installed on the second gate that leads to the playing field. 	<p>SY</p> <p>Resolved</p>

<ul style="list-style-type: none"> ▪ Old Churchyard & Dunmore Pond - Tree Maintenance: The removal of the dead wood in the 6 Lime trees to the front of the Old Churchyard has now taken place. Meeting still to be set up with the neighbouring property, Manor Farm, to agree action on the Lime Trees overhanging the farmyard barn. M Cooper to follow up. In addition, recommendations have been sought on the required tree work at Dunmore Pond, approximately £800 worth of work has been identified. S Youldon to initiate approval from WBC for work to go ahead in the New Year. Suggest that this would be a good use of the £2,640 Community Infrastructure Levy recently received. ▪ Winter Planning: S Youldon reported that all the salt bins require topping up ready for winter, with an estimation of 700kg of rock salt required. WBC quote £100 to top up each bin, S Youldon presented a quote for £164.15 for the PC to refill all 5 of the bins. Agreed this was the best solution, S Youldon to order and advise all once delivered and ready for distribution. ▪ Brickleton News Articles: S Youldon to liaise with Cllr Clive Hooker and put together an article on the WBC budget consultation. J Boxall to write up a short warning on the recent break-ins to property and vehicles. S Orpen to request a short write-up on the very successful Bluffers Wine evening. S Youldon to contact organisers of the Brightwalton Walk for a short write-up on the money raised. S Youldon to also request a short piece on the well-attended evening service at the War Memorial held on Remembrance Day. ▪ 2019 Meeting Dates: The following dates were agreed 14th January, 11th March, 13th May (AGM & APM), 15th July, 16th September and 11th November. 	<p style="text-align: right;">MC SY</p> <p style="text-align: right;">Resolved All</p> <p style="text-align: right;">SY SO JB</p>
Planning	
<ul style="list-style-type: none"> ▪ 18/02313/HOUSE – 3 Saxons Acre – proposed single storey rear extension. WBC has granted this application. ▪ 18/02338/OUTD – Isbury, Brightwalton - Outline permission to demolish existing house and erect three dwellings via existing access along with associated infrastructure. WBC has refused this application, PC were pleased to see that the Parish Plan had been referenced within the planning officers refusal letter. 	
Finance	
<p>Current account balance as of the 19/11 £10,341.11 Business account balance is £4,742.06. A Community Infrastructure Levy payment in reference to planning permission 17/01614/HOUSE of £2,640 has been received. The following payments have been made:</p> <p>Chq 200008 24/09 Imprint – September Brickleton News £65.00 S/Order 04/10 S Youldon – July to September Wages £418.84 S/Order 04/10 HMRC PAYE – July to September £104.80 Chq 200009 10/10 Scofell Landscapes – September Mowing £233.70 (inc £37.28 VAT) Chq 200010 10/10 S Youldon Expenses (inc Padlock & Chain, Ink and Postage) £65.95 (inc £7.88 VAT) Chq 200011 18/10 Stiles – Deadwood 4 Lime Trees in Old Churchyard £1,200.00 Chq 200012 25/10 The Royal British Legion Donation £30.00</p> <p>The following cheque was written at the meeting:</p> <p>Chq 200013 19/11 – M Ananin – Brickleton News Expenses £79.99 Chq 200014 19/11 - Scofell Landscapes – October Mowing £233.70 (inc £37.28 VAT) Chq 200015 19/11 – Refund to S Youldon for Ordering Rock Salt £196.98 (inc £32.83 VAT) Chq 200016 19/11 – Brightwalton PCC – contribution towards Churchyard maintenance £250.00</p> <ul style="list-style-type: none"> ▪ £206.53 of S106 money will be transferred to the current account as agreed towards Old Churchyard tree maintenance. This leaves the S106 balance at zero. ▪ S Youldon to request contribution from VHC for playing field mowing, as agreed earlier in the year. ▪ On reviewing the low parish library usage figures and the funding report provided the Councillors agreed not to include a contribution in the 2019/20 budget for WBC for provision of library services. ▪ The current account balance includes £293.32 of Pop Up Drinks money. ▪ As noted at the last meeting, some maintenance in the playground is required in 2019. S Youldon to obtain quotes to assist with 2019/20 budgeting discussions. Forecasts to be distributed to Councillors in early January for consideration on the precept prior to the January meeting. 	<p style="text-align: right;">Resolved</p> <p style="text-align: right;">SY</p> <p style="text-align: right;">SY</p>

Questions from Parishioners	
<ul style="list-style-type: none"> ▪ Request to Live Stream Meetings: The PC had received a request to stream the meetings online. The councillors agreed that this is not necessary; the meetings are open and minutes are published in the Brickleton News, on the village website and on the Parish notice boards. ▪ Request to Name the Unnamed Village Roads: The PC had received a suggestion to name the couple of unnamed roads within the village, agreed no need for more signage, no further action. ▪ Creation of Off Road School Parking: The PC had received a request to approach Thames Water to ask if they could release some of their land opposite the school. The idea being that if they moved the fence back around their facility this would create some off street parking for the school. Thames Water had been approached a couple of years ago on this, with no success. Agreed S Youldon would try again and report back. 	Resolved Resolved SY
Any Other Business	
<p>Playing Field Hedges: Thank you to the Coopers for cutting the hedges around the playing field.</p> <p>Agenda Item: S Youldon to add to the January agenda the matter of the sheds and storage container still in the corner of the field remaining from the Cricket Club. S Orpen, M Cooper and T Wyatt to meet prior to the meeting to look at the work required.</p>	SO MC TW

Meeting Closed at 9.40pm

The 2019 meetings will be held:

14th January, 11th March, ,13th May, 15th July, 16th September and 11th November.