



<ul style="list-style-type: none"> <li>▪ <b>Congestion Outside Brightwalton School:</b> Following the observations and safety recommendations provided by WBC Highways last summer, the PC were pleased to hear that the School have asked WBC Highways to hold a safety presentation at the school. S Youldon has put Mrs Patterson in touch with the Highways team to make arrangements.</li> <li>▪ <b>Telephone Box Library:</b> Has been completed and stocked with books. Request for additional lower shelf has been put forward; the PC will review this later in the year once the extent of usage is known.</li> <li>▪ <b>Parish Portal and Devolution of Services:</b> WBC has just launched a new Parish Portal to assist with the devolution of some services down to Parish Council level. The portal provides details on what maintenance PC's can take on and guidance on how they would go about the tasks. There are minor tasks that the PC is already doing as and when required and will continue to do so, but will not look to take these on permanently at this stage. S Youldon to forward web link to Councillors for reference.</li> <li>▪ <b>Section 106 Money:</b> The gatepost at the playing field has been replaced at the cost of £83.00, this has been taken from S106 money and £2,297.83 remains. It was agreed that quotes would be obtained for the following projects: improvements to the speed bump at the village hall car park – M Cooper to obtain quote; hedge planting at the playing field to fill in the gaps along the roadside – S Youldon to obtain quote. It was also agreed that the replacement of the playground climbing frame surround could come from the remaining monies.</li> <li>▪ <b>Brickleton News Articles:</b> Summary of the year and introduction to the new Parish Plan articles proposed.</li> </ul>	<p style="text-align: center;">SY</p> <p style="text-align: center;">MC SY</p> <p style="text-align: center;">SO, SY</p>
<p><b>Planning</b></p>	
<p><u>16/03439 Windy Ridge, The Green</u> – was rejected by West Berkshire Council. The planning team apologised for the slightly incorrect information given the PC.</p> <p><u>17/00432/HOUSE Spraywood, Southend</u> – application for a single storey glazed extension replacing the current conservatory. This was approved by the WBC.</p> <p><u>General:</u> It was raised at the March meeting that ground level measurements were not always provided on the plans. WBC have confirmed that this is only a requirement on new builds, they have agreed to monitor this more closely in the future to ensure they are provided, as the PC has found these are often missing from new build plans.</p>	
<p><b>Village Hall Committee Update</b></p>	
<ul style="list-style-type: none"> <li>▪ The VHC were pleased to report a profit of c. £3,000 from the fete and thanked everybody who helped to raise these important funds for the hall. The profits were slightly down from previous years, so as always; they would be pleased to hear any suggestions for next year.</li> </ul>	
<p><b>Parochial Church Council Update</b></p>	
<ul style="list-style-type: none"> <li>▪ The PCC reported a good turnout for the Easter service and Rev John Townend's last service and lunch in May before his retirement. Meetings are now being held with the neighbouring Churchwardens to agree the job specification and advert for the new vicar. There is general agreement across the Parishes on the profile of the vicar that is being sought. It is hoped that the position will be advertised in September, with interviews held in October and if all goes to plan a new vicar could be in place for January / February next year.</li> <li>▪ There was positive feedback from the proposed re-organisation plans displayed at the fete, feedback is now awaited from the Diocese. English Heritage have requested a re-grade of the Church from Grade II to Grade II*, if this is approved any plans would also have to be approved by the Victorian Society. An inspection is due shortly and more will be known then.</li> </ul>	

<ul style="list-style-type: none"> <li>▪ <b>2016/17 Summary:</b> S Orpen presented a summary of the year and the PC's achievements, agreed that the summary should be printed in the May Brickleton News along with the Parish Plan announcement.</li> <li>▪ <b>2016/17 Audit:</b> The Annual Return, along with bank reconciliation, explanation of difference and details of the 2017/18 budget were reviewed. Section 1 &amp; 2 of the return were completed and signed. The internal audit raised no concerns and the PC thanked J Lowe for kindly carrying out the audit. S Youldon to return documents, upload to the website and post public rights notice on boards.</li> </ul> <p>Current account balance as of the 14/05 £7,396.23 Business account balance is £6,825.13  This following payments have been made:  Chq 657 23/03 – Imprint – March Brickleton News £65.00  Chq 658 23/03 – West Berkshire Council – Dog Bin Annual Charge £48.84  Chq 659 28/03 – Thirsk Payroll – Payroll Admin April 16 to March 17 £65.00  04/04 – S Youldon – Clerk Wages Jan-March £320.00  04/04 – HMRC – PAYE Jan-March £80.00  Chq 660 07/04 – Brightwalton Millennium Green Trust – Return of Land Reg Fee £20.00  Chq 661 12/04 – J Stiles – Telephone Box Shelves £75.00 (S106 money)  Chq 662 24/04 – J Harron – Replacement of Thirsk Payroll Chq 659 (incorrect Payee) £65.00  Chq 663 24/04 – Playsafety Ltd – Annual Playground Inspection £79.80</p> <p>The following cheque was signed at the meeting:  Chq 664 15/05 – J Stiles – Replacement of playing field gate post £83.00 (S106 money)</p> <p>The following payments have been received:  30/03 – Land Registry Refund for Brightwalton Millennium Green £20.00  26/04 West Berkshire Council – 1<sup>st</sup> Precept payment £3,000.00</p> <p>The following transfers from the Business to Current Account have been made:  04/04 –S106 Money for telephone box library shelves £75.00  03/05 – S106 Money for playing field gate post £83.00</p>	<p style="text-align: center;">SO</p> <p style="text-align: center;">SY</p>
<p><b>Any Other Business</b></p>	
<ul style="list-style-type: none"> <li>▪ <b>Local Business / Services Advertising:</b> The PC had been asked about taking adverts for local businesses in the Brickleton News and website. It was agreed that the Brickleton News would not run adverts but business adverts on the website would be encouraged. Businesses within Brightwalton would be advertised free of charge, and an annual fee would be agreed for business outside of the Parish. SS to research and report back on what others are charging. Post to be placed on Facebook reminding Parishioners that they can advertise their business on the website</li> <li>▪ <b>War Memorial, Road Signs &amp; Old Churchyard Maintenance:</b> C Boxall has kindly offered to cut back the weeds in the Old Churchyard again, PC were in agreement. Agreed that the cutting back of the hedge behind the War Memorial would be carried out at the September working party. It was noted that there are also some village signs that need the hedge cutting back around them, this should be carried out by the landowner. Those still requiring attention in September will be added to the working party list.</li> </ul>	<p style="text-align: center;">SS</p> <p style="text-align: center;">SS</p>

**The remaining 2017 meetings will be held:**  
3<sup>rd</sup> July, 11<sup>th</sup> September, 13<sup>th</sup> November