

## BRIGHTWALTON PARISH COUNCIL

Meeting Held via Video Conference on Monday 8<sup>th</sup> March 2021 at 8.00pm

### Present

Shaun Orpen	Chairman	Anna Britnor-Guest	Village Hall Committee
Annie Agnew	Councillor	Katharine Matheson	PCC Church Warden
Sue Sayers	Councillor	Parishioners	2
Tim Wyatt	Councillor	<b>Apologies</b>	
Christine Delahunty	Councillor	Mike Cooper	Councillor
Sarah Youldon	Clerk	Clive Hooker	Downland Ward Councillor

	Action
<ul style="list-style-type: none"> <li>▪ <b>Minutes:</b> The minutes of the January meeting were agreed and signed as an accurate record.</li> <li>▪ <b>Declaration of Interests:</b> There were no declarations of interest.</li> </ul>	Resolved
<b>Planning</b>	
<p>West Glebe – the owners joined the PC meeting to explain their plans for an additional dwelling to the southern side of West Glebe. PC awaiting notification from WBC to comment.</p> <p>It was stated for the record the status of the following application(s):            21/00038/HOUSE Northwood, RG20 7BP – proposed single storey rear extension. WBC granted the application.</p>	Resolved
<b>PCC &amp; APSIRE Project Update</b>	
<p><b>ASPIRE Update:</b> It was reported that the first phase of work starts on the 12<sup>th</sup> April and the new organ arrives in the next couple of weeks.</p> <p><b>PCC Update:</b> An outdoor service will be held on Good Friday, details to be published in the Brickleton News.</p> <p><b>Village Hall Committee:</b> The committee AGM had been held and committee re-elected. They were pleased to report that the nursery is thriving. The other regular users are expected to return in September. It was reported that the hall broke even this financial year. The fete committee will be meeting this month to agree if a fete in some form should go ahead, alternative fund-raising ideas are also being explored.</p>	
<b>Matters Arising</b>	
<ul style="list-style-type: none"> <li>▪ <b>Footpaths:</b> It was reported that Malt House Farm have put in place a new permissive footpath, giving an alternative route around their land. Details to be published in the Brickleton News, signage in place. Parishioner had asked the question as to why footpaths across farmland could not be laid to grass to improve the surface over the winter. Councillors agreed it was up to farmers to manage the paths across their land.</li> <li>▪ <b>Memorial Bench:</b> Approval has been granted for a new memorial bench in front of the church in memory of John Hall-Craggs. Private donations have been received and the VHC has also agreed to donate towards the bench. The bench has been chosen by the family and the PC agreed purchase, installation to be arranged by J Snow.</li> <li>▪ <b>Tree Planting on Brightwalton Hill in memory of Sir Philip Wroughton:</b> It was agreed this would be considered further at the May meeting, tree planting would need to go ahead in autumn.</li> <li>▪ <b>Old Churchyard Wall:</b> It had been found that the Old Churchyard wall was in need of repair / replacement, Clerk has fenced off and keep out notices were in place as wall was now unstable. One quote received, further quotes to follow. Clerk to investigate if a like for like replacement would be required from WBC conservation team.</li> <li>▪ <b>Litter:</b> Clerk reported that 9 bags of litter had been collected from the roadside in Brightwalton Holt. WBC had collected the bags and dealt with the human waste that was found in the layby. Councillors reported that litter throughout the village is getting worse. It was agreed that the PC litter picking equipment could be lent out to households that are keen to do some collections. Clerk to publish notice in Brickleton News and write up the necessary guidance to go out with the equipment.</li> <li>▪ <b>Annual Parish Meeting &amp; Annual General Meeting:</b> The current covid regulations only allow PC meetings to continue online until the 7<sup>th</sup> May. It was agreed to wait for further guidance from BALC before making arrangements.</li> </ul>	<p>Resolved</p> <p>May Agenda</p> <p>SY</p> <p>SY</p> <p>SY</p>

<ul style="list-style-type: none"> <li>▪ <b>Brickleton News Articles:</b> KM to send details of the Good Friday service; details have already been submitted for the new permissive footpath; Clerk to write up note re litter picking equipment and forward notice from RAF Welford MOD Police. It was suggested that a reminder about the Census should be published space allowing, if not reminder to be put on the village website.</li> </ul>	KM, SY
<b>Finance</b>	
<p>Balance of the Current Account as of 03/03 is £5,344.40, savings account £7,865.12</p> <p>The following transactions had been made since the January meeting:</p> <ul style="list-style-type: none"> <li>- VAT refund for 2020 £634.83</li> <li>- Donations x 10 totalling £450 for John Hall-Craggs Memorial Bench</li> <li>- CHQ 200093 WBC Refund of additional Members Bid money £65.00</li> </ul> <p>The following cheques were signed:</p> <ul style="list-style-type: none"> <li>- Chq 200094 S Youldon 22<sup>nd</sup> September to 28<sup>th</sup> February expenses £42.27 (inc £3.21 VAT)</li> <li>- Chq 200095 Imprint Colour Brickleton News March printing £65.00</li> <li>- Chq 200096 Memorial Benches UK £744.90 (inc £124.15)</li> <li>- New standing order instruction signed for Clerk wages and HMRC PAYE quarterly payments signed for the period 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022</li> </ul> <p>Councillors resolved to set up internet banking for payments, with 2 signatures authorising as per the current mandate. Clerk to update Financial Regulations and forward paperwork for set up.</p> <p>It was agreed to appoint David Weller as the internal auditor. Clerk to arrange and produce accounts for sign off at the May meeting.</p>	<p>Resolved</p> <p>Resolved</p>
<b>Any Other Business</b>	
<ul style="list-style-type: none"> <li>▪ <b>Additional Correspondence:</b> Clerk reported that RAF Welford MOD police team had been in contact advising of patrols across the local area with details of who can be contacted if parishioners have any non-urgent matters to report. The team will be working with Thames Valley police. Details published on the village website and notice boards. Clerk reported that BALC had been promoting free online training, details to be forwarded. WBC District Parish Conference to be held 11<sup>th</sup> March, Clerk to attend and circulate presentations.</li> </ul>	SY

**Meeting closed at 9.23pm**

**The remaining 2021 Meetings will be held:** 10<sup>th</sup> May, 12<sup>th</sup> July, 13<sup>th</sup> September and 8<sup>th</sup> November