

## BRIGHTWALTON PARISH COUNCIL

Meeting Held on Monday 16<sup>th</sup> January 2017 at 8pm in the Village Hall

### Present

Shaun Orpen	Chairman	Tim Wyatt	Councillor
Sue Sayers	Councillor	Sarah Youldon	Clerk
Polly Swann	Councillor	Anna Britnor-Guest	Village Hall Committee
Jackie Boxall	Councillor	Parishioners:	3
Mike Cooper	Councillor		

### Apologies

John Draper	PCC	Clive Hooker	Downlands Ward Councillor
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Minutes of the Last Meeting	Action
<ul style="list-style-type: none"> <li>▪ The minutes of November's meeting were agreed and signed.</li> </ul>	
<b>Matters Arising</b>	
<ul style="list-style-type: none"> <li>▪ <b>New Councillor:</b> Tim Wyatt was welcomed and co-opted on to the Parish Council. The Acceptance of Office and Registration of Interest forms were completed and signed. S Youldon to forward copies to WBC.</li> </ul>	SY
<ul style="list-style-type: none"> <li>▪ <b>Speed Limit on the B4494 through the Holt:</b> It was reported that the hedges had only been cut back around the signs and not to the extent requested by the PC or WBC. S Youldon has reported back to WBC, and will follow up to ensure original request is enforced. A response is still outstanding from the Highways Engineering team on whether the white entrance gates could be installed. The effectiveness of these was debated, agreed that they would help to identify the Holt as a community area. S Youldon to also ask for a concealed entrance sign. The data from the recording device was reported to the PC, there has been a 50% increase in traffic since the last study in 2011 with just short of 3,000 vehicle movements a day. The number of vehicles exceeding the speed limit has grown disproportionate to this and averages 425 a day. Highways have stated that a reduction along the whole of the B4494 to 50mph is unlikely, the residents present at the meeting would like to go ahead and build a case for the November Speed Limit Review to get the speed dropped through the Holt to 40mph. Residents agreed to put together the case for the Parish Council to submit. S Youldon to update the Downlands Ward Councillor, Clive Hooker.</li> </ul>	SY Residents
<ul style="list-style-type: none"> <li>▪ <b>Playground Maintenance:</b> Thank you to M Ananin for repairing the broken banister on the main climbing frame. Equipment is noted to be rather mossy at present, but agreed that power washing would damage the surface of the wood and as this would naturally improve in the better weather no further action necessary.</li> </ul>	
<ul style="list-style-type: none"> <li>▪ <b>Village Website:</b> The new village website has gone live, but there are still further pages to be completed. A Britnor-Guest to provide further information and documents for the Village Hall. Venue Hire page to be retitled to Village Hall. Events calendar to be updated with PC meetings, PCC meeting, VHC meetings, Pop-Up-Drinks dates, Fete &amp; Fete meeting dates, school and nursery term dates. Calendar to be moved to the Home page. S Youldon to update and brief C Austin. Concern raised that the website should be made a secure site, T Wyatt to liaise with C Austin on the possibility of this. M Ananin and T Wyatt to be trained as additional administrators – S Youldon to organise.</li> </ul>	SY ABG TW
<ul style="list-style-type: none"> <li>▪ <b>Parish Plan Update:</b> The final text for the update has been circulated to the Councillors. S Orpen investigating format and publishing options. Once complete a copy is to be delivered to every household.</li> </ul>	SO
<ul style="list-style-type: none"> <li>▪ <b>Dunmore Pond Transfer:</b> Last minute legal issues with the transfer of Dunmore Pond to the Parish Council has meant that the Trustee insurance has had to be extended. The forecasted cost for this is around £300. S Youldon is liaising with J Hall-Craggs and the solicitors to get the transfer completed. On behalf of the village the Parish Council wishes to thank the Wroughton Estate for this gift to the Parish, S Youldon to write once</li> </ul>	SY

<p>transfer complete. Article will also be written for the March Brickleton News to include the history of the pond. S Sayers to put this together.</p> <ul style="list-style-type: none"> <li>▪ <b>Dunmore Pond – Bike Ramps:</b> Bike ramps are continuing to be built at the Pond despite the Parish Council clearly stating that this cannot continue, the extent that they are currently being built is interfering with the path and affecting other users. From an insurance point of view the PC also needs to make it clear that this is not permitted. S Orpen to speak with those concerned. Notice to be put up on the Hall notice board, in the Brickleton News and on the village website. PC agreed that it is good to see the area being used, but it must be open to be enjoyed by all, not one group of users.</li> <li>▪ <b>New Code of Conduct:</b> The Councillors agreed to adopt the new code of conduct drawn up by WBC on the 10<sup>th</sup> November 2016. A copy has been circulated to all Councillors.</li> <li>▪ <b>Telephone Box Library:</b> Thank you to B Buchanan &amp; A Britnor-Guest for organising the new library signs to replace the missing telephone box signs, these will be fitted shortly. A Britnor-Guest to confirm costs. L Gordon has kindly offered to run the library, S Youldon to look at shelving requirements with L Gordon and report back to the PC on costs. Full details to follow on how the library/book exchange will be run.</li> <li>▪ <b>Brickleton News Articles:</b> S Youldon to write a note on the new village website.</li> </ul>	<p>SS</p> <p>SO SY</p> <p>ABG SY</p> <p>SY</p>
<b>Planning</b>	
<p>16/03439 Windy Ridge, The Green – single storey rear and side extension. PC recorded a view of <u>No Objections</u>, but has requested that the Planning Officer looks into a couple of points: the first floor window overlooking the neighbouring property; that the ridge height is the same or lower than that of the property to the north; and the size of the new property footprint is considered against the original footprint. S Youldon to submit the response</p> <p>16/02608 Grey Tiles, Southend – Planning permission with design amendments was <u>Granted</u> by WBC</p> <p>16/02461 Lime Tree Farm – Planning permission was <u>Granted</u> by WBC</p>	<p>SY</p>
<b>Village Hall Committee Update</b>	
<ul style="list-style-type: none"> <li>▪ Village Hall AGM will be held on 7<sup>th</sup> February with drinks and nibbles from 7pm, meeting starting at 7.30pm. This will also be the first Fete meeting.</li> <li>▪ Since the locks have been changed and the notices have been displayed about the vandalism in the hall, the VHC is pleased to report that there have been no further issues to date.</li> <li>▪ New notices have been made for the playing field entrance gates to notify of no camping, fires etc. on the field.</li> <li>▪ The PC and VHC were pleased to hear that the Cricket Club will continue this year and will continue to mow the playing field.</li> </ul>	
<b>Parochial Church Council Update</b>	
<ul style="list-style-type: none"> <li>▪ The Catmore Christmas Eve Church service broke a new record at 219 attendees! The PCC also reported that the Brightwalton village carol service was well attended.</li> </ul>	
<b>Finance</b>	
<p>Current account balance as of the 16/01 £5,296.80 Business account balance is £6,982.26</p> <ul style="list-style-type: none"> <li>▪ This following payments have been made: <ul style="list-style-type: none"> <li>01/12 - 648 Imprint – November Brickleton News £65.00</li> <li>07/12 - 649 MENCAP – Donation on behalf of N Arkell for Drinks £25.00</li> <li>07/12 - 650 SSE - Return of SSE Second Defibrillator Grant £1,297.75</li> <li>18/12 – 651 Austin Enterprises – Completion of Website &amp; 12 Month Hosting £270.00</li> <li>04/01 – S Youldon Wages – October to December 2016 £320.00</li> <li>04/01 – HMRC – October to December 2016 £80.00</li> <li>13/01 – Marsh Insurance – Dunmore Pond Trustee Insurance £1,853.42 (pro-rata refund to be issued as soon as transfer is completed – final cost expected to be c.£300)</li> </ul> </li> </ul>	

<ul style="list-style-type: none"> <li>▪ <b>Precept 2017/2018.</b> The 2016/17 precept of £6,000 will have been spent in full this year. The 2017/18 budget is expecting costs to be lower than this year as the Parish Plan update and website will have been completed. Concerns were raised over the devolution of services by WBC and the discussions that are currently taking place meaning that Parish Councils will need to consider making financial contributions to the libraries. The PC has no firm decisions on this at this time so cannot take these in to account fully. Decision made to hold the precept at £6,000. S Youldon to submit paperwork to WBC.</li> </ul>	SY
<ul style="list-style-type: none"> <li>▪ £2,455.83 remaining of Section 106 money needs to be spent by January 2018. S Youldon reported on projects that other PC's have used this money for. Full decision to be held at next meeting. S Youldon to circulate list in advance of meeting.</li> <li>▪ £500 donation to be made to the PCC for the upkeep of the Churchyard.</li> </ul>	SY
<b>Any Other Business</b>	
<ul style="list-style-type: none"> <li>▪ Incident reported to the PC of two men using firearms in the woods behind houses in the Holt, next to/on the footpath running up to Peasemore. This was felt to be irresponsible behaviour. Similar incidents should be reported to the police.</li> <li>▪ The updated Brightwalton walks booklet has been printed by the North Wessex Downs Area of Outstanding Natural Beauty communications team, J Boxall has copies and these will be distributed to every household with the Parish Plan. The updated copy is on the village website.</li> <li>▪ It was reported to the PC that the Gigaclear services will shortly be going live.</li> <li>▪ The matter of recording village Rights of Way was raised; in 2000 the Countryside and Rights of Way Act was introduced, this act has a cut-off date of 2026 for all historic rights of way to be formally recorded or they will be lost. S Youldon to obtain further information from WBC on what the PC needs to do.</li> </ul>	SY

**The remaining 2017 meetings will be held:**  
13<sup>th</sup> March, 15<sup>th</sup> May – AGM, 3<sup>rd</sup> July, 11<sup>th</sup> September, 13<sup>th</sup> November