

## BRIGHTWALTON PARISH COUNCIL

General Meeting Held Monday 9<sup>th</sup> September 2024 7.30pm in Brightwalton Village Hall

### Present

Tim Wyatt	Chair	Katherine Moore	Community Coordinator
Christine Delahunty	Councillor		19:30-20:25
Sue Sayers	Councillor	One Member of Public in attendance 19:30-20:00	
Damien Goatley	Councillor		
Annie Agnew	Councillor		
Faye Bates	Clerk		

### Apologies

Mike Cooper Councillor Absent  
Katharine Matheson Church Warden

	Action
<p><b>10 Minute Open session:</b> One member of public spoke regarding the possibility of having a bicycle pump track installed in the recreational field. It was discussed that it is a very popular activity in other villages and towns. A few comments and questions were raised from the councillors including that as the PC rent the land from the Diocese of Oxford that we would need to seek permission for any modifications to be made, also the implications of cost to the PC insurance and how would it be funded. Clerk to make contact with the Diocese of Oxford.</p>	Clerk
<p><b>Declaration of Interests:</b> None. <b>Apologies:</b> As above <b>Minutes:</b> The minutes of the July meeting were agreed. Clerk to pass printed copy to Cllr Wyatt for signing.</p>	Resolved
<p><b>Updates</b></p>	
<p><b>Community Coordinator Update:</b> It was a quiet first youth club after the summer holidays today. There will be a Halloween party arranged for the October half term. Future events discussed included a village fun run/walk and a school Christmas carol singing event on the 13<sup>th</sup> December. <b>Church Warden Emailed Update:</b> The rector is planning a carol service in Brightwalton Church with mulled wine and mince pies at 18:30 on 22nd December. I know this is something the parish council usually does outside round a Christmas Tree. Would the council like an additional service, or to combine the services? If the later, would one or several parish councillors be able to read lessons? -Cllr Wyatt and KM to make contact to discuss plans for carol singing.</p>	TW/KM
<p><b>Matters Arising</b></p>	
<p><b>Telephone Box refurbishment:</b> Awaiting quote, clerk to send out to councillors once received. <b>Playground location:</b> Clerk to make contact with Diocese of Oxford to discuss if any modifications can be carried out and clarify which land is leased. Also discussed was the dangerous parking at school drop off and pick up times, clerk to speak with the PCSO and Cllr Wyatt to contact the school head teacher. <b>Village Housing:</b> Ongoing, Cllr Wyatt and Cllr Goatley to make contact with WBC housing team. The PC have been made aware of a possible issue in social housing regarding mould, further investigation required to confirm. <b>Cherry Trees:</b> It was approved for the clerk to order four new cherry trees in 17litre pots. Clerk to contact Harry Goodenough for a quote to plant these. It has already been approved for HG to carry out the maintenance of current trees, he has quoted £120 for this. <b>Wood chippings for playground:</b> It was approved for Cllr Goatley to order and send invoice to clerk, quoted £120 inc VAT. Clerk to ask HG for a quote to spread the wood chippings in the playground. <b>Village Clean-up/working party arrangements:</b> Cllr Goatley to put a post on Facebook to ask if any villagers know of any jobs that require doing as part of the village clean up and to also ask for volunteers. Date of village clean up is the 3<sup>rd</sup> November. Cllr Wyatt to write a post for Brickleton news. <b>Ideas for Brickleton News articles:</b> Village clean up date set for 3<sup>rd</sup> November 2024- ask for volunteers to help and any jobs that require doing. Also to please ask at school drop off and pick up to be more considerate of parking.</p>	Clerk Clerk/TW TW/DG Clerk DG/Clerk DG/TW
<p><b>Planning</b></p>	
<p><b>Brightwalton Stud 24/01484/AGRIC</b>-New agricultural building. <b>Prior approval is not required for the proposal.</b></p>	

<p><b>Manor Farm House, Brightwalton 24/01294/COND.</b> Demolition of existing framed agricultural building in very poor condition. Construction of a new steel framed building at same location for general purpose agricultural storage – to include tractor and farm machinery. <b>Approved.</b></p>																																																																																																																																							
<p><b>Finances</b></p> <p><b>Monthly Finance Report:</b> Clerk presented to the council, Cllr Wyatt signed forms from April-August. Clerk to file.</p> <p><b>Payments and receipts made since the July meeting, current account balance on 2<sup>nd</sup> September £3,317.81, Savings Account balance on 2<sup>nd</sup> September £11,768.69, Community Account balance on 2<sup>nd</sup> September £10,235.02:</b></p> <p>Payments and Receipts July-September 2024</p> <p>Current Account:</p> <table border="1"> <tr><td>03/07/2024</td><td>Diocese of Oxford INV 16303</td><td>BACS</td><td></td><td>£</td><td>350.00</td><td></td><td></td><td>£</td><td>70.00</td><td></td><td>£3,434.32</td><td>Rent</td></tr> <tr><td>03/07/2024</td><td>Diocese of Oxford INV 16304</td><td>BACS</td><td></td><td>£</td><td>229.00</td><td></td><td></td><td>£</td><td>45.80</td><td></td><td>£3,159.52</td><td>Rent</td></tr> <tr><td>03/07/2024</td><td>Scofell Inv 33615</td><td>BACS</td><td></td><td>£</td><td>264.41</td><td></td><td></td><td>£</td><td>52.88</td><td></td><td>£2,842.23</td><td>Mowing</td></tr> <tr><td>05/07/2024</td><td>Richard Boler- Noticeboard INV</td><td>BACS</td><td></td><td>£</td><td>20.00</td><td></td><td></td><td></td><td></td><td></td><td>£2,822.23</td><td>General Maintenance</td></tr> <tr><td>19/07/2024</td><td>HMRC VAT Return</td><td>BACS</td><td>£</td><td>889.87</td><td></td><td></td><td></td><td></td><td></td><td></td><td>£3,712.10</td><td>General Admin</td></tr> <tr><td>12/08/2024</td><td>Scofell Inv 33889</td><td>BACS</td><td></td><td>£</td><td>264.41</td><td></td><td></td><td>£</td><td>52.88</td><td></td><td>£3,394.81</td><td>Mowing</td></tr> <tr><td>12/08/2024</td><td>Imprint Inv 22700</td><td>BACS</td><td></td><td>£</td><td>77.00</td><td></td><td></td><td></td><td></td><td></td><td>£3,317.81</td><td>Brickleton News</td></tr> </table> <p>Savings Account:</p> <table border="1"> <tr><td>02/09/2024</td><td>Interest paid</td><td>BACS</td><td></td><td>£</td><td>43.85</td><td></td><td></td><td>£</td><td>11,768.69</td><td></td><td>Interest</td></tr> </table> <p>Community Co-Ordinator:</p> <table border="1"> <tr><td>03.07.2024</td><td>Wages INV018 Hours 17</td><td>BACS</td><td></td><td>£</td><td>250.14</td><td></td><td></td><td>£10,208.66</td><td>Hours</td></tr> <tr><td>09.07.2024</td><td>Sumup Payout No 23</td><td>Sumup</td><td>£</td><td>11.75</td><td></td><td></td><td></td><td>£10,220.41</td><td>Youth Club</td></tr> <tr><td>16.07.2024</td><td>Sumup Payout No 24</td><td>Sumup</td><td>£</td><td>14.61</td><td></td><td></td><td></td><td>£10,235.02</td><td>Youth Club</td></tr> </table> <p>CIL Balance on 2<sup>nd</sup> September £4552.45 (included in the savings account balance). Cllr Wyatt to transfer £445.17 from CIL funds to pay for the new noticeboard.</p>		03/07/2024	Diocese of Oxford INV 16303	BACS		£	350.00			£	70.00		£3,434.32	Rent	03/07/2024	Diocese of Oxford INV 16304	BACS		£	229.00			£	45.80		£3,159.52	Rent	03/07/2024	Scofell Inv 33615	BACS		£	264.41			£	52.88		£2,842.23	Mowing	05/07/2024	Richard Boler- Noticeboard INV	BACS		£	20.00						£2,822.23	General Maintenance	19/07/2024	HMRC VAT Return	BACS	£	889.87							£3,712.10	General Admin	12/08/2024	Scofell Inv 33889	BACS		£	264.41			£	52.88		£3,394.81	Mowing	12/08/2024	Imprint Inv 22700	BACS		£	77.00						£3,317.81	Brickleton News	02/09/2024	Interest paid	BACS		£	43.85			£	11,768.69		Interest	03.07.2024	Wages INV018 Hours 17	BACS		£	250.14			£10,208.66	Hours	09.07.2024	Sumup Payout No 23	Sumup	£	11.75				£10,220.41	Youth Club	16.07.2024	Sumup Payout No 24	Sumup	£	14.61				£10,235.02	Youth Club	Clerk
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<p><b>Clerk Reports &amp; Any Other Business</b></p> <p><b>Gate and Playground Repairs:</b> The maintenance works should hopefully be started mid to end of September.</p> <p><b>Drainage issue at the back of Butts Furlong:</b> Stonewater arranged a contractor to attend, system was in fault so had the tank emptied in June. Noticed that the beacon has been vandalised, a replacement has been ordered and will be fitted in September.</p> <p><b>Dates for 2025 meetings:</b> 13th January, 10<sup>th</sup> March, 12<sup>th</sup> May, 14<sup>th</sup> July, 8<sup>th</sup> September and 10<sup>th</sup> November. Clerk to book village hall.</p> <p><b>Matters for future discussion:</b> Change of parish council email address and the pride of Brightwalton village.</p> <p><b>Parishioner concerns:</b> Concerns have been raised to the councillors regarding farm vehicles being driven dangerously around the village by contractors, it has been noted that trees and verges have been damaged in recent weeks. Clerk to inform PCSO.</p> <p><b>Thank you:</b> Cllr Wyatt has thanked Mark and Gabby for all the hard work around the village, including cutting the sightlines and cutting the brambles around the path at Dunmore pond.</p>		TW																																																																																																																																					
<p><b>Meeting closed at 21.15pm</b></p> <p><b>The 2024 Meeting will be held:</b> 11<sup>th</sup> November 7.30pm</p> <p><i>Signed: F Bates 10<sup>th</sup> September 2024</i></p>		Clerk																																																																																																																																					