

BRIGHTWALTON PARISH COUNCIL

Meeting Held Monday 14th November 2022 at 7.30pm in Brightwalton Village Hall

Present

Shaun Orpen	Chairman	Sarah Youldon	Clerk
Christine Delahunty	Councillor	Apologies:	
Sue Sayers	Councillor	Clive Hooker	District Ward Councillor
Annie Agnew	Councillor		
Mike Cooper	Councillor		
Tim Wyatt	Councillor		

	Action
<ul style="list-style-type: none"> ▪ Minutes: The minutes of the September meeting were agreed and signed as an accurate record. ▪ Declaration of Interests: None 	Resolved
Open Session	
No members of the public present	
Committee Updates	
<p>Village Hall Committee: No report received. Details had been emailed to the secretary prior to the last VHC meeting with requests for minor updates to the constitution documents.</p> <p>ASPIRE & Community Coordinator: An ASPIRE meeting is due soon to discuss next steps. Recruitment for the coordinator role was still in progress. Councillors did discuss that given the current circumstances it would be beneficial that the coordinator and PC work together to ensure there is support for those vulnerable in the village.</p>	
Matters Arising	
<p>Public Bins: WBC had advised on prices for the new weekly collection contract commencing 6th January. Cost to the PC for public bin emptying would rise from £28 per annum to £313.51. It was agreed that the litter and dog bin would be combined and placed at the front of the hall, the freestanding bin would be used and the dog bin removed and stored. By doing this the annual cost would be reduced to £177.34, still 6 times the current cost. Clerk to organise and inform WBC. Note to be placed in the Brickleton News</p>	Resolved
<p>Community Defib / First Aid Training: Councillors agreed that a First Aid certified course should be organised with participants paying the full cost of the course, Clerk to agree with provider, check dates and post details in the Brickleton News, places will be offered on a first come first serve basis but additional courses could be considered if enough interest. Also agreed that a separate defib refresher course could be organised, interest to be assessed following Brickleton News article.</p>	SY Resolved
<p>Additional Climbing Frameworks: Members bid application has been submitted for 50% of the refurbishment costs, if granted £286.99 would need to come from remaining CIL funds and £147.01 from PC funds. Decision due mid-December.</p>	I
<p>Telephone Box Refurbishment: Councillors approved purchase of the paint at £64.55. Clerk liaising with volunteer for the painting.</p>	Resolved
<p>Gigabit Broadband: Positive confirmation that Pudding Lane, Southend and The Green have all been classified as in scope for the Gigabit rollout. This means no funding, or expressions of interest required. Unfortunately, estimated contract start date is reported as August 2023.</p>	Resolved
<p>Playing Field Corner: Due to a smaller turnout at the working party than anticipated the playing field corner was not addressed. Seeds have been provided FOC by BBOWT, but grounds work required before planting. M Cooper to make enquiries on machinery. Provisional date for a team of 3-4 to get together agreed for the 21st January. M Cooper and T Wyatt agreed to cut up and dispose of the remaining cricket net poles.</p>	TW, MC
<p>Christmas Tree Planning: Two generous volunteers had offered to cover the cost of this years Christmas tree. It was agreed that tree would be chosen and collected by A Agnew and S Orpen on Saturday 3rd December, and installed on Sunday 4th. Clerk to organise for stand to be in place. Agreed to approach VHC to jointly fund in future years to support this as a community event. Agreed that it would be beneficial to leave the Yew in the churchyard to grow so in 5-6 years times this could be the tree that is decorated. Clerk to write to the PCC. Councillors asked to help spread the word on the Village Christmas Carol Service around the tree that will take place Wednesday 21st December at 6.30pm complete with mulled wine and refreshments. PC agreed to pay for the refreshments. Clerk to produce Brickleton News article and poster for the Village Hall notice board.</p>	Resolved AA, SO SY All SY

<p>Working Party Feedback: Agreed setting a date early in the year and publishing 'dates for your diary' in the Brickleton News would be beneficial. To discuss further at the January meeting.</p> <p>Highways: The Highways officer had inspected the issues of surface breakdown on Common Lane and stated that they were outside of policy for repair. Agreed only way forward was to continue to send updated images as the surface deteriorates further. A Agnew to send latest onto Clerk.</p> <p>Brickleton News Articles: Public Bins, Carol Service, First Aid training. Clerk to send</p> <p>2023 Meeting Dates: Agreed as 16th January, 13th March, 15th May, 17th July, 11th September, 13th November. Clerk to book hall, send on email, publish on website and notice board.</p>	AA SY SY
Planning	
<p>22/02618/FUL 4 Ash Close, Brightwalton – change of use and renovation / rebuild of an existing garden store/pool room to a self-contained 1-bedroom dwelling ancillary to the main house. Councillors reviewed application and raised several queries including use of the building; clarification on parking; and clarification on the Thames Water response to an additional connection on what the PC understood was a system already at capacity. Response to include a request for a site visit to understand the current building and proposed better; Also agreed that the new dwelling should be tied to the main house within the planning conditions and a request for limited working hours within any planning conditions. All agreed that this application couldn't be considered further without answers on the above. Clerk to submit response.</p>	SY
Finance	
<p>Account balances, income and expenditure since the September meeting Current Account Balance £4,896.76 and Savings £7,594.88 16 Oct Scofell September mowing £216.71 ex VAT 16 Oct P Hiscock September playground mowing £100 ex VAT 16 Oct Imprint Sept Brickleton News £71.00 16 Oct Hampshire Solicitors Lease Registrations £140 ex VAT. Clerk explained that this carried over from last year when we renewed the lease with the Diocese, we had to register it. Delays at HM Land Registry had caused the late invoicing. 16 Oct Clerk expenses – Nov 2021 to Oct 2022 – postage, ink and road salt £60.89 Expenses for the Period 1st November 2021 to 10th October 2022 7 Nov Plaque for Tree Planting £19.96 reimbursed to S Youldon (order online with card) 7 Nov Scofell October mowing (final mow) £216.71 ex VAT 7 Nov P Hiscock October playground mowing (final mow) £100 ex VAT 7 Nov CHQ 200105 Royal British Legion Poppy Wreath Cheque 200106 agreed and signed for M Ananin for the MS subscription for production of the Brickleton News £66.66 ex VAT. January Budgeting – Kings coronation to be considered. T Wyatt to discuss with the fete committee as this falls the weekend after the usual fete date.</p>	
Clerk Reports & Any Other Business	
<p>SSE Outage: Confirmation that the outage on the 24th September was unplanned received, SSE apologised for the inconvenience and confirmed that any properties affected by planned works are advised in advance.</p>	SO SY

Meeting closed at 9.57pm

The 2023 Meeting will be held: 16th January, 13th March, 15th May, 17th July, 11th September, 13th November at **7.30pm**

Signed: S K Youldon 16th November 2022