

## BRIGHTWALTON PARISH COUNCIL

Meeting Held Monday 26<sup>th</sup> September 2022 at 7.30pm in Brightwalton Village Hall

### Present

Shaun Orpen	Chairman	Sarah Youldon	Clerk
Christine Delahunty	Councillor	Clive Hooker	District Ward Councillor
Sue Sayers	Councillor	Revd Miri Keen	West Downland Benefice
Annie Agnew	Councillor	Anna Britnor-Guest	Village Hall Committee
Mike Cooper	Councillor	Katharine Matheson	Brightwalton PCC
Tim Wyatt	Councillor		

	Action
<ul style="list-style-type: none"> <li>▪ <b>Minutes:</b> The minutes of the July meeting were agreed and signed as an accurate record.</li> <li>▪ <b>Declaration of Interests:</b> None</li> <li>▪ Please note that the agenda order was re-arranged to suit the audience, minutes are written following the published order.</li> </ul>	Resolved
<b>Open Session</b>	
<p>Cllr. Hooker apologised for not being able to make recent meetings, as a Councillor for West Ilsley PC, the meetings generally clash. Prior to the meeting he had sent out August WBC update which has been distributed and uploaded to the Brightwalton website. Cllr Hooker reported being very busy over the last few months with various planning applications, including Membury old airfield, Newbury showgrounds and the racecourse.</p> <p>Parishioner reported issue with aggressive dogs on footpath BRIG/21/1. They had reported the incident to the relevant parties. It was noted that others had experienced this too.</p>	
<b>Committee Updates</b>	
<p><b>Village Hall Committee:</b> ABG was pleased to report that the hall had been redecorated over the summer months. A Brightwalton Social event has been organised for Friday 30<sup>th</sup> September, raising funds for the village hall. Some graffiti in chalk had been reported, although no permanent damage it is a nuisance to those that have to clean it up. It was noted that an unauthorised bonfire had also been held on the grass behind the hall carpark. Residents are reminded that this is Parish Council land and not to be used as an extension to gardens.</p> <p><b>ASPIRE:</b> Community Co-ordinator advert is now in place, online, Facebook, Penny Post and an editorial piece had been run in the Newbury Weekly News. No applications to date, agreed further circulation required in nearby villages and schools.</p>	Committee
<b>Matters Arising</b>	
<p><b>Election of Vice Chair:</b> T Wyatt was proposed, seconded and agreed to take on the role of Vice Chair. Acceptance of office signed.</p> <p><b>Village Working Party:</b> Date confirmed as 9<sup>th</sup> October, from 10am with leaders meeting at 9.50. S Sayers to post on Facebook, Clerk to post on boards and website. Tasks and team leaders agreed as follows: War Memorial and Playground hedge cutting – T Wyatt (ideally with cherry picker from M Cooper). Old Churchyard and Dunmore Pond path clearance – S Sayers. Playground tidy up and bark spreading - A Agnew. Wildflower corner weeding and sowing, cutting back round new trees – S Orpen. Strimming around and topping up salt bins, mulch spreading round trees – S Youldon. Churchyard cutting back and weeding – Russell. Judith on lunch and refreshments. Councillors to spread word. Clerk confirmed that Berkshire, Buckinghamshire and Oxford Wildlife Trust (BBOWT) were kindly providing the seeds for the wildflower corner.</p> <p><b>Dunmore Pond:</b> Agreed to come back to the creation of a bench from the log once area had been cleared at the working party. Clerk presented costs to replace the graphic on the lectern to reference the tree planting in memory of Sir Philip Wroughton, lowest being £115. Suggested plaque was attached to existing lectern instead. Clerk to check size and costs, Councillors to consider wording and share ideas on email.</p> <p><b>Additional Climbing Frameworks:</b> Clerk reported no progress to date on obtaining grant to assist. Confirmed with Cllr Hooker that a new round of Members Bids maybe on the cards, Clerk to follow up.</p> <p><b>Refurbish Phone Box:</b> Offer from parishioner received to paint the phone box if PC supply paint and some new gravel to go round. All agreed. Clerk to investigate paint and confirm on email.</p>	<p>Resolved</p> <p>All</p> <p>All SY</p> <p>SY</p> <p>SY</p> <p>MC, SY</p>

Brightwalton Parish Council Clerk – Sarah Youldon

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Minute Page Reference: 2022/

<p><b>Community First Aid Training:</b> Contact had been found that may be able to offer basic first aid training and defibrillator use, with certificate on completion. M Cooper to pass on details for Clerk to follow up.</p> <p><b>Superfast Broadband:</b> No further details available yet on timescales for the new Gigabit Project roll out. T Wyatt to follow up and copy Cllr Hooker in correspondence.</p> <p><b>Christmas Tree Planning:</b> Revd Keen agreed the placement of the Village Christmas tree in the churchyard again this year. Provisional date of the 21<sup>st</sup> December discussed for the village carol service around the tree. It was reported that the school were also looking to do this the week before. Clerk confirmed that costs had jumped up again with a similar tree to last year costing £50 more to pre-order. Discussed option of just looking nearer the time but all agreed that plan needed to be in place. Councillors asked to put ideas on email. Clerk to ask on electric for the tree and use of hob again to provide mulled wine for the carol service</p> <p><b>Brickleton News Articles:</b> Agreed it would be good to have an article from parishioners that had been involved in the Queens funeral or been up to London to pay their respects. School had been asked for contributions, nothing as yet. Clerk to post working party notice.</p>	<p>TW</p> <p>All</p> <p>SY</p>
<p><b>Finance</b></p>	
<p><b>Account balances, income and expenditure since the July meeting</b></p> <p>Current Account: £3,055.90 Deposit Account £7592.46</p> <p>The second precept payment is due this month</p> <p>Transactions since the last meeting:</p> <p>30/07 £1,404.69 VAT refund received</p> <p>04/08 Scofell July Mowing £260.05 (inc £43.34 VAT)</p> <p>04/08 Playground Mowing £120 (inc £20 VAT)</p> <p>04/08 July Brickleton News £71.00</p> <p>04/08 CJM Replacement bridge chains £514.80 (£inc £85.80 VAT)</p> <p>20/09 Penny Post £25 Recruitment advert- agreed PC would pay for this.</p> <p>28/09 S Youldon Wages July, August, September £514.70</p> <p>03/10 HMRC PAYE Q2 £128.80</p> <p><b>New Community Coordinator Account</b> – has been set up on same basis as the PC account, current balance £13,435</p> <p><b>Budget Update</b></p> <p>It was noted that the addition of the playground mowing has pushed up the forecasted day to day running costs from £7,353.66 to £7,587.06 (however, some savings have been made within this with weeks of no mowing). The income is forecasted at £7,749. £600 had been set aside for projects, Clerk to update budget based on decision made this evening.</p>	
<p><b>Clerk Reports &amp; Any Other Business</b></p>	
<p><b>Tree Avenue:</b> One cherry tree at the far end has died, S Orpen confirmed that there is a spare that can be transplanted to fill the gap.</p> <p><b>Highways:</b> Despite some marking up, WBC have still not repaired road surface near Brightwalton Common. The verges haven't had the autumn cut either. Clerk to follow up on both.</p> <p><b>Stonewater Housing Association:</b> Clerk had reminded housing association to ensure that the S106 agreement is adhered to when housing swaps are being proposed.</p> <p><b>Defib Product Recall:</b> Clerk confirmed that the required software update had been completed on the community defibrillator.</p> <p><b>SSE Outage:</b> Clerk to follow up with SSE on whether the outage on Saturday 24<sup>th</sup> was scheduled and if so why residents hadn't been forewarned.</p>	<p>SO</p> <p>SY</p>

**Meeting closed at 8.50pm**

**The remaining 2022 Meeting will be held: 14<sup>th</sup> November at 7.30pm**

*Signed: S K Youldon 27<sup>th</sup> September 2022*