

BRIGHTWALTON PARISH COUNCIL

General Meeting Held Monday 13th November 2023 7.30pm in Brightwalton Village Hall

Present

Tim Wyatt	Chair	Sarah Youldon	Clerk
Christine Delahunty	Councillor	1 Parishioner	
Sue Sayers	Councillor	Apologies:	
Annie Agnew	Councillor	Mike Cooper	Councillor
Katherine Moore	Community Coordinator (7.30-8.10)	Damien Goatley	Councillor
		Anna Britnor Guest	Village Hall Committee
		Clive Hooker	Downland Ward Councillor

	Action
Declaration of Interests: None. Apologies: As above	Resolved
Minutes: The minutes of the September meeting were agreed and signed as an accurate record.	
Open Session	
Parishioner requested that Community Speed Watch Group is added as an agenda item for the next meeting, they were unable to attend this meeting to raise it.	
Updates	
<p>Community Coordinator Update: Youth club going well, using both halls. Sport activity offered every week. PCSO Sally Joyce running a safety in the dark session hopefully before Christmas. KM is looking at an outing for the last youth club in the week before Christmas, agreed we need to check insurance, KM to feedback ideas. New games equipment purchased at a cost of c. £90, has been well received. Community garden and outdoor learning space mentioned – agreed this should be picked up as a bigger idea on the back of the CIL grant. SY to set up joint conversation with school and pre-school too, to consider requirements. TW to look at organising a quiz night for early in the new year.</p> <p>Brightwalton Church: Agreed Carols around the Christmas tree would be combined with a Peasemore Ukulele acoustic concert in the church. KM double checking date options. PC agreed to purchase and organise drinks/ snacks. PUGS requested donation buckets for their charity, agreed. New West Downland Benefice Rector starting 31st January.</p> <p>Village Hall Committee: SY working with VHC treasurer on insurance.</p>	KM SY TW
Matters Arising	
<p>Bryan Lyttle – Introduction to Neighbour Plans: Deferred to January / March meeting as late confirmation didn't allow for sufficient advertising. Requested SY reach out to Compton clerk to get more information on the process.</p> <p>Facebook: Review of rules in the About Us section reviewed, agreed that the Brightwalton PC email address should be removed to avoid conflicting details on who to contact re Facebook. Agreed that it should continue to be FB Admin, as point of contact as it is not a Parish Council page. SS to update text.</p> <p>Highways update: Sightlines have still not been cut back correctly. Has been complained about, SY to elevate again. And make further complaint on the poor service received. Also noted that the verge on Common Lane not cut back like it used to be. SY to speak to WBC Highways on the clearing of gullies. SY to report potholes opposite school.</p> <p>Consultation on West Berkshire Rights of Way Improvement Plan (ROWIP) No specific response to the general consultation but agreed that complaint should be raised on the destruction of the track up from the Woolley crossroads to Spray Wood CHAD/4/1 – deep tyre ruts were now making this track extremely difficult for walkers – Councillors to take pictures and send to SY for report. It was noted that more off-road vehicles were using the local byways, agreed we should monitor this closely to ensure rights of way are not being damaged. Also noted that it would be worth mentioning the disappearing pavement on Ash Close within the consultation.</p> <p>Parish Plan: Too few volunteers to get this started, TW to respond to the volunteers so far on email and write post on Facebook recruit more volunteers. Aim to get this started after Christmas.</p>	SY SS SY SS SY TW

<p>BT switch off of phones lines: PC concerned about the lack of information around the planned nationwide BT landline switch off in 2025. Agreed it would be beneficial to get a group of those who understand this better to help people on a case-by-case basis and to hold a drop in information session in the new year. TW to write an article for Brickleton News.</p> <p>Brightwalton School Admission Policy Consultation: Reviewed, no comments to make.</p> <p>Christmas tree purchase and set up: AA to make enquiries from previous supplier and circulate to price on email, then discuss delivery with SO. £88 set aside from last years fundraising, PC will top this up from funds. SS to ask for the tree base to be put back in place. SY to check on fencing.</p> <p>Ideas for Brickleton News November articles: Landline switch off TW; Christmas carol service SY; Remembrance service photos; Verge cutting back SY; Working party photos SY.</p>	AA SS SY TW SY
Planning	
<p>The Follies, 23/02454/HOUSE single storey extension and loft conversion. PC had responded with no objections</p> <p>Laguna House 18/01414/HOUSE Revision of previous approved extension plans. No objections. SY to submit.</p>	SY
Finances	
<p>Current Account £4,533.22</p> <p>Second precept payment received. CIL funds, received £5,691 and transferred to savings</p> <p>5/9 Scofell £140 hedges</p> <p>25/9 Imprint Sept Brickleton News £77.00</p> <p>28/09 Clerk wages July to Sept £514.70</p> <p>28/09 HMRC PAYE Q2 £128.80</p> <p>3/10 and 1/11 Scofell Mowing £256.71 x 2</p> <p>19/10 Balancing 2023 rent payment £50.00</p> <p>Community accounts £12,235.93 and Savings account £13,335.83 including the CIL funds.</p> <p>AA to approved payment of £30 to SY for reimbursement of the poppy wreath and reimbursement of MS office subscription for Brickleton News £66.66</p> <p>Budget reviewed, agreed some projects such as the telephone box would move into next year and could be paid for with CIL funds. Although some costs were higher than expected, some too have been lower and PC is on track to spend a similar amount to the forecast.</p> <p>Councillors to consider CIL and general maintenance requirements in preparation for the January meeting and share on email. SY will need to obtain quotes in advance so the Precept can be agreed.</p>	All
Clerk Reports & Any Other Business	
<p>Working Party didn't cover the Old Churchyard, need to check what is required. PC were grateful to all those that took part in the working party and also everyone that couldn't make it and contributed in the weeks up to and after the working party. Thank you.</p> <p>Diocese Lease: Clerk working with the solicitors on the registration of the lease with the Oxford Diocese, HM Land Registry have only just got to this application 2 years on!</p> <p>2024 meeting dates agreed as 14th January, 10th March, 12th May, 14th July, 8th September and 10th November. Clerk to book hall.</p>	

Meeting closed at 21.05pm

The remaining 2024 Meeting will be held: 14th January, 10th March, 12th May, 14th July, 8th September and 10th November **7.30pm**

Signed: S K Youldon 15th November 2023