

## BRIGHTWALTON PARISH COUNCIL

Meeting Held Monday 14<sup>th</sup> March 2022 at 7.30pm in Brightwalton Village Hall

### Present

Shaun Orpen	Chairman	Sarah Youldon	Clerk
Christine Delahunty	Councillor	Anna Britnor Guest	Village Hall Committee
Sue Sayers	Councillor	<b>Apologies</b>	
Annie Agnew	Councillor	Clive Hooker	Downland Ward Councillor
Tim Wyatt	Councillor (from 8pm)	Mike Cooper	Councillor

	Action
<ul style="list-style-type: none"> <li>▪ <b>Minutes:</b> The minutes of the January meeting were agreed and signed as an accurate record.</li> <li>▪ <b>Declaration of Interests:</b> S Orpen declared an interest as the applicant on planning application 22/00425/HOUSE</li> </ul>	Resolved
<b>Open Session</b>	
<p>Request for Parish Council to publish meeting dates on notice board by telephone box. Agreed a simple notice advising of the 2022 meeting dates and details on where Parish Council minutes, agenda and general information can be found will be put in place.</p> <p>Parishioner asked if precept decision has been made yet; PC advised that these were made at the January meeting and request had been submitted to WBC in advance of the 31<sup>st</sup> January deadline.</p>	SY
<b>Committee Updates</b>	
<p><b>Village Hall Committee:</b> Committee reported that the AGM had been held in February, spend had been minimised for the 2<sup>nd</sup> year running and they were looking forward to the May fete to help top up funds for regular maintenance. The committee thanks D Judge for taking on the organising of the fete. Committee reported that the structure of the hall hire fees had been simplified and rates increased in line with the increase in running costs.</p> <p><b>ASPIRE:</b> S Orpen reported that approval for chairs had been received; phase 2 drawings are in the process of being finalised so they can obtain an updated cost proposal to support the current funding proposals. Fundraising is behind schedule – although there are a number of requests still awaiting consideration. Fundraising for the Village Co-ordinator role currently at £12,400 (vs Budget of £15,000). It was agreed that the steering committee would get together to agree the recruitment process. Clerk to organise. S.Orpen to check on process for accessing funds raised to date.</p>	SY, SO
<b>Matters Arising</b>	
<p><b>Superfast Broadband coverage:</b> Slow progress reported but confirmation on eligibility for the Government voucher scheme had been received. T Wyatt to draft a note for circulation, Clerk to check next steps.</p> <p><b>Cricket Net Installation:</b> Quote had been received to rebuild framework from West Ilsley framework, remove and replace matting and supply new netting. Clerk reported successful grant application from The School House Trust of £1,222, but turned down from Sports England. New WBC Parish Plan grant budget available from 1<sup>st</sup> April, Clerk to submit application. Brightwalton school had expressed great interest in the plan and commented that their summer cricket club was one of the most popular so these practice nets would be a great benefit. Concern was raised about hedgehogs getting trapped in the netting, Clerk to research options to avoid this.</p> <p><b>Wildflower Corner:</b> S Orpen agreed to coordinate groundwork required before turf can be laid. Follow up at May meeting.</p> <p><b>Queens Jubilee:</b> Confirmed that committee had agreed a Picnic in the Park, open to all and with everyone bringing their own picnic. Games and music to be organised and pop up drinks bar to be set up for the afternoon. Councillors agreed costs to date of £183.67 including, printing flyers, bunting, table cloths and use of the village hall. Addition £20-30 required for bar licence and around £30 for children’s activities. C Delahunty to organise children’s activities. Thanks to J Orpen and G Judge busy making bunting and table cloths. Clerk to check insurance requirements and to register event on the jubilee website. Agreed A5 flyer would be sent out with this month’s Brickleton News.</p> <p><b>Holt Noticeboard:</b> Partially rotten notice board had been removed by Clerk prior to the storms as it was seen as unsafe. Replacement pin board agreed at cost of £30-40, S Youldon to put together and install. Remaining £160-170 budget reassigned to jubilee event.</p>	TW, SY  SY  SO  CD, SY  SY

<p><b>Playing Field:</b> Further complaints were received on the dog fouling in January; Clerk had spoken to the Dog Wardens who had provided a link for complaints to be logged on. Clerk had researched CCTV and byelaws, both of which were agreed to be not suitable. Councillors agreed that amount had reduced over the last month. Various ideas were discussed, it was agreed that this would be monitored, S Orpen agreed to write an article which could be used at a later date. It was agreed it was important for all that we had a clean playing field for both the fete and jubilee picnic.</p> <p>Councillors were disappointed that someone had created a new bonfire pile. This is not for general use and had been cleared recently to stop others adding to this. Councillors thanked S Breadmore who had recently cleared the last pile that the PC had following the working parties. Councillors to monitor, S Orpen to write note for Brickleton News.</p> <p><b>Brickleton News Articles:</b> Clerk to send note on Thames Valley Police tool marking event. Jubilee flyer to be distributed within March edition.</p>	<p>SO All</p> <p>SO, SY</p> <p>SY, SO</p>
<p><b>Finance</b></p> <p><b>Internal Auditor Appointment:</b> Councillors approved appointment of auditor David Weller, at a cost of £45 plus mileage. Clerk confirmed that audit would be conducted at the beginning of April.</p> <p><b>Balances, invoices and receipts since the January meeting</b></p> <p>Balance of the Current Account as of 14/03 £4,172.80 Deposit Account £9,035.57</p> <p>19/01 Donation received for tree planting £300</p> <p>07/02 BACS Imprint January Brickleton News £67.00</p> <p>Deposit £1,297.82 – VAT repayment 1<sup>st</sup> Jan 2021 to 31<sup>st</sup> Jan 2022</p> <p>Clerk to set up BACS payments for the following</p> <p>WBC grounds maintenance (bins) £34.47 (inc £5.74 VAT)</p> <p>J Orpen – reimbursement for bunting and table cloths £85.89 (inc VAT and Fete contribution)</p> <p>S Youldon – domain renewal with 123.reg for 2 years £28.78 (inc £4.80 VAT)</p> <p>Hall usage costs – cleaning and services for jubilee event £55.00</p>	
<p><b>Clerk Reports &amp; Any Other Business</b></p> <p>Clerk shared correspondence on the following:</p> <ul style="list-style-type: none"> <li>- Government consultation on Glover landscape review – content noted but agreed no further action.</li> <li>- Conversation with Rural policing team – agreed to keep in touch, Clerk to check on sharing details.</li> <li>- WBC maintenance contract changes – Noted and incorporated in to 2023 budget, likely to be an increase of 2 or 3 times more than now for litter bin and dog bin emptying.</li> <li>- Downland Practice Patient Group – asked if any of the Councillors were interested in joining this feedback group – none at this time. Clerk will continue to review minutes and highlight anything relevant.</li> </ul> <p>Councillor enquired about the Ukraine Refugee scheme – Clerk confirmed that WBC had advised that they were working on this and would be sending out more information shortly. Clerk to send on and agree how we circulate the information.</p> <p>It was agreed that the Annual Parish Meeting would start at 7.30pm on Monday 16<sup>th</sup> May with the Annual General Meeting following straight after.</p>	<p>SY</p> <p>SY</p>
<p><b>Planning</b></p> <p>22/02425/HOUSE Green Farm, The Green RG20 7BH – construction of a 6x4m oak framed gazebo. S Orpen presented plans and abstained from the vote. Councillors agreed a response of No Objections.</p>	

**Meeting closed at 9.25pm**

**The next meeting is the:** Annual Parish Meeting at 7.30pm followed by Annual General Meeting on Monday 16<sup>th</sup> May.

**The remaining 2022 Meetings will be held:** 11<sup>th</sup> July, 12<sup>th</sup> September and 14<sup>th</sup> November at 7.30pm

*Signed: S K Youldon 15<sup>th</sup> March 2022*