

To: All Members of Brightwalton Parish Council
You are required attend the Ordinary meeting of
Brightwalton Parish Council on Monday 20th September 2021 at
8.00pm Brightwalton Village Hall

The following business will be transacted:

Open Session - Opportunity for Parishioners to raise any matters / and or receive update from WBC Ward Councillor, Clive Hooker

1. To accept any apologies for absence and declaration of interests
2. To approve the July meeting minutes as an accurate record of the meeting

Matters Arising / Outstanding:

3. Village Hall Committee report
4. PCC / ASPIRE Project Update
5. Village Community Co-ordinator role – update on funds raised / correspondence received
6. Brightwalton Hill tree planting – consider quotes received to date
7. Village Autumn Working Party – agree dates and tasks
8. Christmas Tree – agree quote and plan installation
9. Superfast Broadband coverage – receive update from WBC & Gigaclear and agree options going forward.
10. Defibrillator Refresher Training – as raised as July meeting, update on progress
11. Wildflower sowing – information from BBOWT on the project / input on playing field, Dunmore, Old Churchyard and verges.
12. Cricket Nets – update
13. Old Churchyard Wall - update
14. Brickleton News articles – November articles

15.Planning

To state for the record:

21/01971/FUL – received as adjoining parish – Nightingale Farm, Wantage Road, Leckhampstead – proposed replacement dwelling and new outbuilding. PC agreed a response of No Objections.

16.Finance

- Balance, Invoices and Receipts since the July meeting
- Consider 2022/23 projects for inclusion in the Budget

17. Additional correspondence to note – delay of Local Plan consultation, playground update

18. Meeting to be closed to the public – report on Clerk appraisal held in August - Confidential

19. Matters for Future Discussions

Signed: *S Youldon*, Parish Council Clerk – 13th September 2021

Meeting Covid-19 Risk Assessment

Location: Brightwalton Parish Council September Meeting – Brightwalton Village Hall

Assessment Date: 13th September 2021

Revisit Due: November 2021 Meeting

With the relaxation of Government guidelines, the following are made as recommendations only, based on information on the Government website, NALC and SLCC guidance:			
Risk	Considerations	Action Required	Risk After Action
Contracting virus from surfaces	Table & Chairs	Seating spaced to allow social distancing.	
Contracting virus direct from another person	Ventilation	Doors / windows open where feasible.	
	Maximum Numbers (Number restrictions in the hall no longer in place).	Open meeting but not expecting large number of attendees.	
	Tracing attendees for follow up (no longer required)	Option for attendees to check in using the Hall NHS Track & Trace QR codes.	
Recommendations	Face masks are recommended, but optional		
	Recommendation that attendees take a lateral flow test the day before but this is optional.		
Reminder - Anyone showing Covid-19 symptoms or living with anyone showing symptoms or anyone who has been advised to self-isolate must not attend the meeting			