

To: All Members of Brightwalton Parish Council
You are required attend the Ordinary meeting of
Brightwalton Parish Council on Monday 15th November 2021
8.00pm Brightwalton Village Hall

The following business will be transacted:

Open Session - Opportunity for Parishioners to raise any matters / and or receive update from WBC Ward Councillor, Clive Hooker

1. To accept any apologies for absence and declaration of interests
2. To approve the September meeting minutes as an accurate record of the meeting

Matters Arising / Outstanding:

3. Village Hall Committee report
4. PCC / ASPIRE Project Update
5. Village Community Co-ordinator role – update on funds raised / next steps
6. Brightwalton Hill tree planting – agree quote and agree preparation work, Diocese & Highways terms
7. Village Autumn Working Party – outstanding tasks, improvements
8. Christmas Tree – agree date for installation
9. Superfast Broadband coverage – latest on the Voucher Scheme, agree next steps
10. Cricket Nets – agree donation, agree timings and work required to install
11. Brickleton News articles – November articles
12. Queens Jubilee – event planning
13. Agree Dates for 2022 Meetings

14. Finance

- Balance, Invoices and Receipts since the September meeting
- Consider 2022/23 projects for inclusion in the Budget – playground improvements?

15. Additional correspondence received – drainage issues in the village, Responsive transport initiative.

16. Matters for Future Discussions

Signed: *S Youldon*, Parish Council Clerk – 1st November 2021

Meeting Covid-19 Risk Assessment

Location: Brightwalton Parish Council September Meeting – Brightwalton Village Hall

Assessment Date: 15th November 2021

Revisit Due: January 2021 Meeting

With the relaxation of Government guidelines, the following are made as recommendations only, based on information on the Government website, NALC and SLCC guidance:			
Risk	Considerations	Action Required	Risk After Action
Contracting virus from surfaces	Table & Chairs	Seating spaced to allow social distancing.	
Contracting virus direct from another person	Ventilation	Doors / windows open where feasible.	
	Maximum Numbers (Number restrictions in the hall no longer in place).	Open meeting but not expecting large number of attendees.	
	Face masks are recommended, but optional		
Recommendations	Recommendation that attendees take a lateral flow test the day before but this is optional.		