

To: All Members of Brightwalton Parish Council
You are required attend the Annual General Meeting of
Brightwalton Parish Council on Monday 15th May 2023 at 7.45pm
to follow the Parish Meeting at Brightwalton Village Hall

Parishioner's questions will be taken in the Annual Parish Meeting that precedes the AGM.

Agenda

The following business will be transacted:

1. To elect the Chair and Vice Chair of the Council
2. To accept apologies for Absence & Declaration of Interest
3. To approve the minutes of the March meeting
4. All members to sign the Acceptance of Office, review procedure for vacant seat

Financial Matters

5. To review the internal auditors report
6. Accounts 2022/23 - To review and sign the Annual Governance Review, Accounting Statements alongside the Bank Reconciliation and Explanation of Differences
7. To review and approve the Council asset list
8. Review and updated Parish Council Standing Orders, Financial Regulations, Code of Conduct and general polices and risk assessment
9. Clerk to report on income and expenditure since the March meeting.

Matters Arising / Outstanding:

10. Review annual playground report
 11. Request for 'Slow Children Playing' road signs
 12. Review quotes for repair of central village notice board
 13. West Berkshire Local Plan – submitted draft
 14. Brickleton News articles – May articles
15. Matters for Future Discussions

Signed: *S Youldon*, Parish Council Clerk – 8th May 2023