

To: All Members of Brightwalton Parish Council
You are required attend the Ordinary meeting of
Brightwalton Parish Council on Monday 10th January 2022 8.00pm
Brightwalton Village Hall

The following business will be transacted:

Open Session - Opportunity for Parishioners to raise any matters / and or receive update from WBC Ward Councillor, Clive Hooker

1. To accept any apologies for absence and declaration of interests
2. To approve the November meeting minutes as an accurate record of the meeting

Matters Arising / Outstanding:

3. Village Hall Committee report
4. PCC / ASPIRE Project Update
5. Village Community Co-ordinator role – recruitment planning
6. Brightwalton Hill tree planting – S Orpen to update on the working parties, any further requirements?
7. Superfast Broadband coverage – response from local parishes
8. 2022 Mowing Contract
9. Local Plan Update from WBC – update on conversations with the planning team / Conservation Area Appraisal
10. Queens Jubilee – event planning
11. Brickleton News articles – January articles

Finance

12. 2022/23 Projects for Budget Setting
 - Consider maintenance projects – noticeboard in the Holt, trees, Old Churchyard, etc.
 - Playground and playing field improvements – agreed priorities (cricket nets / climbing frame etc.), timings and funding
 - Consider projects – information board for Old Churchyard / plaque for tree planting
13. Review Current Year to Date Spend and Agree 2022/23 Precept
14. Balances, invoices and receipts since the November meeting

15.Planning

- Agree response on 21/03172/MDOPO - Leckhampstead Farm, The Thicket, Leckhampstead (received as adjacent parish) Modification of Planning Obligation on approved application 15/3590 to discharge Section 106 Agreement dated 22nd April 1999.

16. Additional correspondence received –

17. Matters for Future Discussions

Signed: *S Youldon*, Parish Council Clerk – 3rd January 2022

REMINDER – Please note that under the latest guidance it is a legal requirement to wear a face covering inside community facilities. Any public attending will be asked to follow this unless they have a medical exemption.

Meeting Covid-19 Risk Assessment

Location: Brightwalton Parish Council September Meeting – Brightwalton Village Hall

Assessment Date: 3rd January 2022

Revisit Due: March 2022 Meeting

With the relaxation of Government guidelines, the following are made as recommendations only, based on information on the Government website, NALC and SLCC guidance:

Risk	Considerations	Action Required	Risk After Action
Contracting virus direct from another person / from surfaces	Table & Chairs	Seating spaced to allow social distancing. Wipe down tables after use. Hand sanitiser provided at door	
	Ventilation	Doors / windows open where feasible.	
	Maximum Numbers (Number restrictions in the hall no longer in place).	Open meeting but not expecting large number of attendees. Clerk to space out seating for audience of 6	
	As per the guidance issued on the 10 th December it is now a legal requirement to wear face masks inside community facilities. <i>“On entering a community facility users will be required to wear a face covering, and will be required to keep it on, unless covered under a ‘reasonable excuse’ for example, if they have a health or disability reason to not wear one”</i>	Clerk to send reminder out with agenda	
Recommendations	Recommendation that attendees take a lateral flow test the day of the meeting, but this is optional.		