

To: All Members of Brightwalton Parish Council  
You are required attend a General Meeting of  
**Brightwalton Parish Council on Monday 17<sup>th</sup> July**  
**7.30pm** at Brightwalton Village Hall

Open Session – there will be 10 minutes for questions from parishioners/WBC update at the start of the meeting

**Agenda**

The following business will be transacted:

1. To accept apologies for absence & Declaration of Interest
2. To approve the minutes of the May meeting
3. Resolve to follow the Hampshire ALC Topic Note on Casual Vacancies and adopt these into our existing Standing Orders including the process for eliminating candidates
4. Review candidate applications, propose, second and then vote for each candidate in turn by alphabetical order.
  
5. Village Coordinator Update
6. Village Hall Committee update

Matters Arising:

7. Adoption of the update Code of Conduction in line with Auditors recommendation
8. Consider cutting back of hedges around the Cherry trees
9. Agree required Playground maintenance, including hedges, top up of bark general tidy up
10. Removal of dog bin agree if this should be offered elsewhere in the village
11. Report on the complaint to Highways regarding anti-social behaviour of some motorcyclists passing houses on the B4494, the response from Councillor Clive Hooker and WBC Highways.
12. Agree action for filling the village representative vacancy on the Downland Practice Patient Participation Group
13. Outstanding action of the removal of the diseased tree on the Common
14. Discuss update of the Parish Plan
15. Ideas for Brickleton News July articles

Clerk Updates/Reports

16. Replacement of the defibrillator pads
17. Memorial Bench repair
18. Highways – repair / replacement of village signs / verges?

Finance

19. Payments & Receipts since the last meeting
20. Payments to be made
21. External Auditor update

General Updates:

22. Additional Correspondence to report – WBC Clerk & Officers Update September
23. Matters for Future Discussions

Signed: *S Youldon*, Parish Council Clerk – 9<sup>th</sup> July 2023