

To: All Members of Brightwalton Parish Council  
You are required attend a General Meeting of  
**Brightwalton Parish Council on Monday 15<sup>th</sup> January 2024**  
**7.30pm** at Brightwalton Village Hall

Open Session – there will be 10 minutes for questions from parishioners/WBC update at the start of the meeting

**Agenda**

The following business will be transacted:

1. To accept apologies for absence & declaration of Interest
2. To approve the minutes of the November meeting
  
3. Village Coordinator Update
4. All Saints PCC Update
5. Village Hall Committee update

Matters Arising:

6. Clerk Resignation – agree on advertising of the role, interview process and handover.
7. Village Hall insurance and update on PC records
8. WBC Local Plan update
9. Workshop on BT landline switch off
10. Parish Plan agree plan on attracting further volunteers and start date
11. Ideas for Brickleton News January articles

Planning:

12. 23/01101/FUL Manor Farm, Brightwalton – state for the record - Approved demolition of existing framed agricultural building and construction of a new steel framed building at the same location for general purpose agricultural storage.

Finance

13. Payments & receipts since the last meeting, payments to be authorised
14. 2024 Mowing contract, agree contributions for donations and receipt of contributions
15. Consider 2024 Budget and agree Precept

General Updates:

16. Additional correspondence to report
17. Matters for future discussions

**Closed Section of the Meeting** – this is to discuss confidential matters, all members of the public will be asked to leave the meeting at this stage.

- Clerk salary, budget for recruitment negotiations
- Coordinator salary review, in preparation for annual review.

Signed: *S Youldon*, Parish Council Clerk – 8<sup>th</sup> January 2024

Updated and re-issued 9<sup>th</sup> January 2024