

## BRIGHTWALTON PARISH COUNCIL

General Meeting Held Monday 14<sup>th</sup> July 2025 7.30pm in Brightwalton Village Hall

### Present

Tim Wyatt	Chair
Annie Agnew	Councillor
Christine Delahunty	Councillor (arrived at 19:55pm)
Sue Sayers	Councillor
Mike Cooper	Councillor
Damien Goatley	Councillor
Clive Hooker	Ward Councillor
Faye Bates	Clerk

No members of public present

### Apologies

Anna Britnor Guest Village Hall Committee  
Katherine Moore Community Coordinator

<b>Meeting Started at 19:30</b>	Action
<b>10 Minute Open session:</b> No questions or comments	Clerk
<b>Declaration of Interests:</b> None. <b>Apologies:</b> As above	Resolved
<b>Minutes:</b> The minutes of the May meeting were agreed. Clerk to pass printed copy to Cllr Wyatt for signing.	
<b>Updates</b>	
<p><b>West Berkshire Council- Councillor Hooker Update:</b> The full update can be found here: <a href="https://www.brightwalton.org.uk/brickletonnews">https://www.brightwalton.org.uk/brickletonnews</a></p> <p><b>Community Coordinator Update emailed to clerk prior to meeting:</b> Youth club made a small profit this term, we have had numbers increasing over the last few weeks due to the good weather. We start back on Monday 8th September, date has been advertised. I'd like to ask if I can offer youth club free to any families who are on pupil premium at school (free school meals) from September. I think this will provide local children opportunities which their families may not be able to usually afford. <b>PC approved this.</b> Open Gardens was a successful afternoon and we raised £421 which has been split equally between the school gardening club and the church. I will look into arranging a social evening in Sep/Oct and discuss with church their plans for any Christmas services. I will do the wreath making again as it was a lovely community event.</p> <p><b>Village Hall Committee update emailed to clerk prior to meeting:</b> We have welcomed two new officers: Steve Wapshott, Chair, Holly Kilvington, Treasurer. I remain as Secretary. Mike Ananin and Emma Aird will remain on as general committee members and we thank them both for their many years of service. The village hall now has a new general communication email; <a href="mailto:brightwaltonvillagehall@gmail.com">brightwaltonvillagehall@gmail.com</a></p>	
<b>Matters Arising</b>	
<p><b>Playground Maintenance:</b> Clerk to gain quote for fencing repairs and gate repairs (nearest the VH left hand side) and to top up the rubber around the slide. Cllr. Goatley to gain quote to supply the rubber.</p> <p><b>Combi Goal net damage:</b> Ongoing- Cllr. Cooper to fix.</p> <p><b>Tree Survey:</b> Ongoing- awaiting TFM to get a date booked in to carry out the survey.</p> <p><b>Cherry Tree Maintenance:</b> These are currently being maintained free of charge. No current works required.</p>	
<b>Planning</b>	
<p><b>25/01278/REG4</b> Retrospective planning application under the Enforcement Case Reference: 24/00613/16OTHR. The proposal includes the installation of a combination of powder-coated metal bow-top and mesh panel fencing and gates across various boundaries of the school site. Works involve replacing existing low-level timber gates and hedging at the main entrance on a like-for-like basis, and removing the original chain-link fencing and metal gates along the front, side, and rear elevations. These will be replaced with 1.8m high mesh panel and bow-top fencing, with additional 2.4m high mesh fencing along the short section of the parapet adjacent the old school house at southern boundary to enhance security. New gates, including single and double-leaf designs, will be installed in existing locations. All metalwork will be finished in dark green (RAL 6005) to ensure durability and compatibility with the surrounding environment.</p>	

Brightwalton C.E. Aided Primary School, Brightwalton, Newbury, RG20 7BN. BRIGHTWALTON PC RESPONDED: NO OBJECTIONS

25/01287/HOUSE Retrospective: Alteration and extension of existing garden outbuilding Appletree Cottage, Brightwalton, Newbury, RG20 7BU. BRIGHTWALTON PC RESPONDED: NO OBJECTIONS

**Finances**

**Outstanding invoices:** No invoices outstanding.

**Monthly Finance Report:** Clerk presented to the council, Cllr Wyatt signed forms for May and June. Clerk to file.

**Payments and receipts made since the May meeting:**

**Current account:**

16.05.2025	ICO	DD		£	47.00			£8,802.70	Subscriptions
21.05.2025	Playsaftey RoSPA INV 87512	BACS		£	84.00		£ 16.80	£8,701.90	Playground H&S
21.05.2025	BALC/HALC Inv 7440	BACS		£	89.90			£8,612.00	Subscriptions
21.05.2025	Scofell inv 35988	BACS		£	264.41		£ 52.88	£8,294.71	Mowing
21.05.2025	Claire Connell Inv 2118	BACS		£	150.00			£8,144.71	Account Auditing
21.05.2025	Zurich Inv 544197054	BACS		£	353.66		£ 42.44	£7,748.61	Insurance
29.05.2025	Imprint Inv 23742	BACS		£	77.00			£7,671.61	Brickleton News
29.05.2025	Scofell inv 36228	BACS		£	264.41		£ 52.88	£7,354.32	Mowing
18.06.2025	R. Boler Inv PC0525	BACS		£	750.00			£6,604.32	General Maintenance
26.06.2025	Diocese of Oxford INV 18445	BACS		£	350.00		£ 70.00	£6,184.32	Rent
27.06.2025	F.Bates Wages Quarter 1	BACS		£	975.84			£5,208.48	Clerk Wages & Payroll Admin
07.07.2025	Diocese of Oxford INV 18448	BACS		£	229.00		£ 45.80	£4,933.68	Rent
07.07.2025	Scofell inv 36491	BACS		£	264.41		£ 52.88	£4,616.39	Mowing
10/07/2025	CIL for telephone box refurb	Transfer				£ 225.00		£4,841.39	CIL

**Savings Account:**

02/06/2025	Bank interest			£	33.85			£ 10,223.91	
10/07/2025	Transfer for telephone box refurb					-£ 225.00		£ 9,998.91	CIL

**Coordinator Account:**

29/05/2025	K.Moore Inv-028 Hours April	BACS				£ 71.50		£10,027.77	Hours
29/05/2025	K.Moore Inv-028 Expenses April	BACS				£ 50.19		£9,977.58	Youth Club
27/05/2025	Sumup Payout No 12	Sumup		£	8.76			£9,986.34	Youth Club
29/05/2025	Brightwalton Village Hall INV123	BACS				£ 33.00		£9,953.34	Youth Club
09/06/2025	Sumup Payout No 13- OPEN GARDENS	Sumup		£	74.71			£10,028.05	Youth Club
16/06/2025	Sumup Payout No 14	Sumup		£	2.92			£10,030.97	Youth Club
23/06/2025	Sumup Payout No 15	Sumup		£	2.92			£10,033.89	Youth Club
26/06/2025	K.Moore Inv 029- Hours May	BACS				£ 58.50		£9,975.39	Hours
01/07/2025	Sumup Payout No 16	Sumup		£	2.92			£9,978.31	Youth Club
07/07/2025	Sumup NO PAPERWORK YET	Sumup		£	8.80			£9,987.11	Youth Club
10/07/2025	K. moore Inv- 030 Hours June	BACS				£ 136.50		£9,850.61	Hours
10/07/2025	K.Moore Inv 030 Expenses June	BACS				£ 164.19		£9,686.42	Youth Club

**Bank Balances on 14<sup>th</sup> July 2025:**

Current account £4,841.39

Savings Account £9,998.91

Community Account £9,686.42

CIL Balance £2,670.60 (included in the savings account balance).

**Action:** Cllr. Wyatt to speak with the coordinator to discuss the money in the account.

**Barclays bank update:** interest rate is being reduced by 0.05% to 1.20%.

£225 transferred from savings (CIL fund) to current account for telephone box refurb, members bid funds £525.00 due to be paid on 15/07/2025.

**Clerk Reports & Any Other Business**

**Park inspections for:** August, Annie and September, Christine. Councillors to send completed inspection reports to the clerk.

**Items for next agenda:** 2026 meeting dates. Quotes for the mowing for next financial year. Village housing (Cllr. Goatley).

**Clerk recruitment:** Clerk to readvertise.

**Ideas for Brickleton News:** Black bin collections going to every 3 weeks.

Thanks to people that have carried out maintenance jobs around the village.

Polite reminder to cut hedges back.

**Meeting closed at 20:30**

**The 2025 meetings will be held on:**

**8<sup>th</sup> September and 10<sup>th</sup> November at 7.30pm**

Brightwalton Parish Council Clerk – Faye Bates

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