

BRIGHTWALTON PARISH COUNCIL - BANK RECONCILIATION 2025/26

SUMMARY OF BANK MOVEMENTS FOR THE PERIOD 01 April 2025 - 31 March 2026

	Current A/C	Reserves A/C	Coordinator A/C	
Opening Bank Balance 1 April 2025	£2,185.82	£10,190.06	£10,262.41	£22,638.29
Total Income for the period	£14,373.87	£122.07	£1,156.71	
Total Expenses for the period	£14,940.03	£0.00	£1,824.42	
Transfers In for the period	£225.00	£0.00	£0.00	
Transfers Out for the period	£0.00	£225.00	£0.00	
Balance at Bank at 31 March 2026	<u>£1,844.66</u>	<u>£10,087.13</u>	<u>£9,594.70</u>	
Total Cash at Bank at 31 March 2026				£21,526.49

Note:

2025/26 budget	£935.85
CIL	£2,670.60
General Reserve	£8,005.01
Community Coordinator Fund	£9,594.70
Pop Up drinks profit	£320.33
Total Funds as at 31 March 2026	<u>£21,526.49</u>

Brightwalton Parish Council Budget 2025/26

INCOME	Budget 2025/26 Expenditure	Actual Year To Date	Variance	Notes
Precept	£ 13,200.00	£ 13,200.00	£ -	
Interest	£ -	£ 122.07	£ 122.07	
Village Hall Contribution to Mowing	£ 250.00	£ 250.00	£ -	
VAT from previous financial year	£ -	£ 398.87	£ 398.87	
Members bid grant July 2025	£ -	£ 525.00	£ 525.00	
Total Income	£ 13,450.00	£ 14,495.94	£ 1,045.94	

EXPENDITURE	Budget 2025/26 Expenditure	Actual Year To Date	Variance	Notes
Grounds & Property Maintenance				
Playground Maintenance	£ 1,000.00	£ 4,353.57	-£ 3,353.57	Increased play equipment maintenance required
Playing Field & Playground Mowing	£ 1,850.87	£ 1,850.87	£ -	
Rent (Diocese) - Hall & Field	£ 800.00	£ 579.00	£ 221.00	
H&S (Playground) Inspection	£ 90.00	£ 84.00	£ 6.00	
Road Salt	£ 70.00	£ -	£ 70.00	
Dog Bins	£ 177.34	£ -	£ 177.34	
Maintenance - Defibrillator	£ 150.00	£ 60.99	£ 89.01	
General Parish Asset Maintenance	£ 600.00	£ -	£ 600.00	
Tree Maintenance	£ 750.00	£ 60.00	£ 690.00	
Clerk Wages & Payroll Admin				
Clerk Wages	£ 4,860.96	£ 3,764.76	£ 519.98	£16.08/hour, 312 hours/year
HMRC		£ 576.22		
Working from home allowance	£ 156.00	£ 156.00	£ -	
Payroll Admin	£ 75.00	£ 35.80	£ 39.20	
General Running Costs Admin & Membership				
Insurance	£ 500.00	£ 353.66	£ 146.34	
Audit Fees	£ 150.00	£ 150.00	£ -	
BALC Membership	£ 95.00	£ 89.90	£ 5.10	
Website Hosting & Domain renewal	£ 200.00	£ -	£ 200.00	
Brickleton News - Printing & Expenses	£ 600.00	£ 577.49	£ 22.51	
Chairman Allowance - useful for donations / gifts	£ 50.00	£ -	£ 50.00	
Clerk Expenses	£ 150.00	£ 70.83	£ 79.17	Microsoft licence
ICO registration (data protection)	£ 40.00	£ 47.00	-£ 7.00	
Parish Plan - Questionnaire & Printing	£ 250.00	£ -	£ 250.00	
Christmas Tree & Events	£ 50.00	£ -	£ 50.00	
Donations				
Royal British Legion Wreath	£ 30.00	£ -	£ 30.00	
PCC Donation	£ -	£ -	£ -	
Projects 25/26				
Telephone Box Refurb	£ -	£ 750.00	-£ 750.00	Offset by £525.00 WBC Members Bid + £225.00 CIL
Total Spend	£ 12,695.17	£ 13,560.09	-£ 864.92	Total

Difference Income - Spend	£ 754.83	£ 935.85
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Brightwalton Parish Council Current Account 2025-26

Opening Balance at 1st April 2025											£2,185.82	
	DATE	Description	Invoice Ref	Payment Type	Income	Expenditure	VAT	Total	Transfers	Balance	Purpose	Notes
1	02.04.2025	R. Boler	PC0325	BACS		£ 250.00	£ -	£ 250.00		£1,935.82	Playground Maintenance	
2	02.04.2025	F.Bates Expenses for Microsoft		BACS		£ 70.83	£ 14.16	£ 84.99		£1,850.83	Subscriptions	
3	14.04.2025	HMRC VAT Return		BACS	£ 398.87	£ -	£ -	£ -		£2,249.70	Playground Maintenance	
4	29.04.2025	West Berkshire Council		BACS	£ 6,600.00	£ -	£ -	£ -		£8,849.70	Precept	
5	16.05.2025	ICO		DD		£ 47.00	£ -	£ 47.00		£8,802.70	Subscriptions	
9	21.05.2025	Claire Connell	2118	BACS		£ 150.00	£ -	£ 150.00		£8,652.70	Account Auditing	
8	21.05.2025	Scofell	35988	BACS		£ 264.41	£ 52.88	£ 317.29		£8,335.41	Mowing	
7	21.05.2025	BALC/HALC	7440	BACS		£ 89.90	£ -	£ 89.90		£8,245.51	Subscriptions	
6	21.05.2025	Playsaftey RoSPA	87512	BACS		£ 84.00	£ 16.80	£ 100.80		£8,144.71	Playground H&S	
10	21.05.2025	Zurich Insurance	544197054	BACS		£ 353.66	£ 42.44	£ 396.10		£7,748.61	Insurance	
11	29.05.2025	Imprint	23742	BACS		£ 77.00	£ -	£ 77.00		£7,671.61	Brickleton News	
12	29.05.2025	Scofell	36228	BACS		£ 264.41	£ 52.88	£ 317.29		£7,354.32	Mowing	
13	18.06.2025	R. Boler	PC0525	BACS		£ 750.00	£ -	£ 750.00		£6,604.32	General Maintenance	
14	26.06.2025	Diocese of Oxford	18445	BACS		£ 350.00	£ 70.00	£ 420.00		£6,184.32	Rent	
15	27.06.2025	F.Bates Wages Quarter 1		BACS		£ 975.84	£ -	£ 975.84		£5,208.48	Clerk Wages & Payroll Admin	
16	07.07.2025	Scofell	36491	BACS		£ 264.41	£ 52.88	£ 317.29		£4,891.19	Mowing	
17	07.07.2025	Diocese of Oxford	18448	BACS		£ 229.00	£ 45.80	£ 274.80		£4,616.39	Rent	
18	10.07.2025	Transfer		TRFS		£ -	£ -	£ -	£ 225.00	£4,841.39	Transfer between accounts	Telephone Box refurbishment
19	15.07.2025	West Berkshire Council Members bid		BACS	£ 525.00	£ -	£ -	£ -		£5,366.39	Grants	Telephone Box refurbishment
20	24.07.2025	Imprint	23961	BACS		£ 77.00	£ -	£ 77.00		£5,289.39	Brickleton News	
21	26.08.2025	F.Bates Salary July 2025 + pay award backpay		BACS		£ 365.68	£ -	£ 365.68		£4,923.71	Clerk Wages & Payroll Admin	
22	01.09.2025	HMRC		BACS		£ 241.18	£ -	£ 241.18		£4,682.53	Clerk Wages & Payroll Admin	
23	01.09.2025	M.Taylor		BACS		£ 418.08	£ -	£ 418.08		£4,264.45	Clerk Wages & Payroll Admin	
24	11.09.2025	Scofell	36759	BACS		£ 264.41	£ 52.88	£ 317.29		£3,947.16	Mowing	
25	11.09.2025	Scofell	37004	BACS		£ 264.41	£ 52.88	£ 317.29		£3,629.87	Mowing	
26	29.09.2025	Imprint Colour	24129	BACS		£ 84.00	£ -	£ 84.00		£3,545.87	Brickleton News	
27	29.09.2025	Playbark	17353	BACS		£ 837.48	£ 167.49	£ 1,004.97		£2,540.90	Playground Maintenance	
28	29.09.2025	R.Boler	PC0925	BACS		£ 75.00	£ -	£ 75.00		£2,465.90	Playground Maintenance	
29	30.09.2025	West Berkshire Council		BACS	£ 6,600.00	£ -	£ -	£ -		£9,065.90	Precept	
30	08.10.2025	M.Taylor		BACS		£ 250.88	£ -	£ 250.88		£8,815.02	Clerk Wages & Payroll Admin	
31	22.10.2025	HMRC		BACS		£ 0.16	£ -	£ 0.16		£8,814.86	Clerk Wages & Payroll Admin	
32	22.10.2025	HMRC		BACS		£ 167.36	£ -	£ 167.36		£8,647.50	Clerk Wages & Payroll Admin	
33	12.11.2025	HMRC		BACS		£ 167.36	£ -	£ 167.36		£8,480.14	Clerk Wages & Payroll Admin	
34	12.11.2025	HMRC		BACS		£ 0.16	£ -	£ 0.16		£8,479.98	Clerk Wages & Payroll Admin	
35	14.11.2025	Scofell	37267	BACS		£ 264.41	£ 52.88	£ 317.29		£8,162.69	Mowing	
36	14.11.2025	Scofell	37532	BACS		£ 264.41	£ 52.88	£ 317.29		£7,845.40	Mowing	
37	14.11.2025	TPJones	TPJ/P2130	BACS		£ 35.80	£ 7.16	£ 42.96		£7,802.44	Clerk Wages & Payroll Admin	
38	14.11.2025	Richard Boler	PC1025	BACS		£ 105.00	£ -	£ 105.00		£7,697.44	Playground Maintenance	
39	14.11.2025	M.Taylor		BACS		£ 334.48	£ -	£ 334.48		£7,362.96	Clerk Wages & Payroll Admin	
40	14.11.2025	M.Ananin		BACS		£ 87.49	£ 17.50	£ 104.99		£7,257.97	Brickleton News	
41	14.11.2025	Infinity Playgrounds	1702	BACS		£ 1,545.00	£ 309.00	£ 1,854.00		£5,403.97	Playground Maintenance	
42	01.12.2025	M.Taylor		BACS		£ 334.48	£ -	£ 334.48		£5,069.49	Clerk Wages & Payroll Admin	
43	17.12.2025	Imprint Colour	24436	BACS		£ 84.00	£ -	£ 84.00		£4,985.49	Brickleton News	
44	02.01.2026	M.Taylor		BACS		£ 384.68	£ -	£ 384.68		£4,600.81	Clerk Wages & Payroll Admin	
45	21.01.2026	F. Merridan	134	BACS		£ 60.00	£ -	£ 60.00		£4,540.81	General Maintenance	
46	21.01.2026	Defib World	16346	BACS		£ 60.99	£ 11.20	£ 72.19		£4,468.62	Defib	
47	06.02.2026	M.Taylor		BACS		£ 250.88	£ -	£ 250.88		£4,217.74	Clerk Wages & Payroll Admin	
48	06.02.2026	Imprint Colour	24632	BACS		£ 84.00	£ -	£ 84.00		£4,133.74	Brickleton News	
49	13.02.2026	Heads Farm Partner	198	BACS		£ 1,418.63	£ 283.73	£ 1,702.36		£2,431.38	Playground Maintenance	
50	04.03.2026	Brightwalton Village Hall		BACS	£ 250.00	£ -	£ -	£ -		£2,681.38	Mowing	
51	05.03.2026	Mark Harrod Ltd	76730	BACS		£ 122.46	£ 24.50	£ 146.96		£2,534.42	Playground Maintenance	
52	05.03.2026	M.Taylor		BACS		£ 250.88	£ -	£ 250.88		£2,283.54	Clerk Wages & Payroll Admin	
53	23.03.2026	M.Taylor		BACS		£ 354.88	£ -	£ 354.88		£1,928.66	Clerk Wages & Payroll Admin	
54	25.03.2026	Imprint Colour	24823	BACS		£ 84.00	£ -	£ 84.00		£1,844.66	Brickleton News	

					£ 14,373.87	£ 13,560.09	£ 1,379.94	£ 14,940.03				
											Closing balance as at 31 March 2026	£1,844.66

Brightwalton Parish Council - Community Coordinator Account 2025-26

Opening Balance as at 1st April 2025							£10,262.41	
Ref	DATE	Description	Payment Type	Income	Expenditure	Balance	Purpose	Notes
1	07/04/2025	Sumup Payout No 10	Sumup	£ 17.54		£10,279.95	Youth Club	
2	16/04/2025	Brightwalton Village Hall INV112	BACS		£ 66.00	£10,213.95	Youth Club	
3	24/04/2025	K. Moore Inv 027 - March 2025	BACS		£ 123.50	£10,090.45	Hours	
4	06/05/2025	Sumup Payout No 11	Sumup	£ 8.82		£10,099.27	Youth Club	
5	29/05/2025	K.Moore Inv-028 Hours April 2025	BACS		£ 71.50	£10,027.77	Hours	
6	29/05/2025	K.Moore Inv-028 Expenses April 2025	BACS		£ 50.19	£9,977.58	Youth Club	
7	27/05/2025	Sumup Payout No 12	Sumup	£ 8.76		£9,986.34	Youth Club	
8	29/05/2025	Brightwalton Village Hall INV123	BACS		£ 33.00	£9,953.34	Youth Club	
9	09/06/2025	Sumup Payout No 13- OPEN GARDENS	Sumup	£ 74.71		£10,028.05	Youth Club	
10	16/06/2025	Sumup Payout No 14	Sumup	£ 2.92		£10,030.97	Youth Club	
11	23/06/2025	Sumup Payout No 15	Sumup	£ 2.92		£10,033.89	Youth Club	
12	26/06/2025	K.Moore Inv 029- Hours May 2025	BACS		£ 58.50	£9,975.39	Hours	
13	01/07/2025	Sumup Payout No 16	Sumup	£ 2.92		£9,978.31	Youth Club	
14	07/07/2025	Sumup No 17	Sumup	£ 8.80		£9,987.11	Youth Club	
15	10/07/2025	K. moore Inv- 030 Hours June 2025	BACS		£ 136.50	£9,850.61	Hours	
16	10/07/2025	K.Moore Inv 030 Expenses June 2025	BACS		£ 164.19	£9,686.42	Youth Club	
17	15/07/2025	Sumup Payout No 18	Sumup	£ 14.62		£9,701.04	Youth Club	
18	22/07/2025	Sumup Payout No 19	Sumup	£ 5.85		£9,706.89	Youth Club	
19	24/07/2025	Brightwalton Village Hall Inv134	BACS		£ 33.00	£9,673.89	Youth Club	
20	24/07/2025	West Downland Benefice Inv B00138	BACS		£ 74.71	£9,599.18	General Events	
21	28/07/2025	Youth Club funds transfer	BACS	£ 501.80		£10,100.98	Youth Club	
22	15/09/2025	Sumup Payout No 20	Sumup	£ 14.62		£10,115.60	Youth Club	
23	23/09/2025	Sumup Payout No 21	Sumup	£ 5.85		£10,121.45	Youth Club	
24	06/10/2025	Sumup Payout No 22	Sumup	£ 5.84		£10,127.29	Youth Club	
25	08/10/2025	K. Moore Inv 31/32/33 - July/Aug/Sept 2025	BACS		£ 136.50	£9,990.79	Hours	
26	08/10/2025	K. Moore Inv 31/32/33 - July/Aug/Sept 2025 Exp			£ 48.85	£9,941.94	Youth Club	
27	20/10/2025	Sumup Payout No 23	Sumup	£ 20.46		£9,962.40	Youth Club	
28	27/10/2025	Sumup Payout No 24	Sumup	£ 25.34		£9,987.74	Youth Club	
29	03/11/2025	Sumup Payout No 25	Sumup	£ 104.32		£10,092.06	Youth Club	
30	10/11/2025	Sumup Payout No 26	Sumup	£ 35.10		£10,127.16	Youth Club	
31	12/11/2025	K. Moore Inv 34 Hours October 2025	BACS		£ 123.50	£10,003.66	Hours	
32	12/11/2025	K. Moore Inv 34 Expenses October 2025			£ 45.58	£9,958.08	Youth Club	
33	14/11/2025	Brightwalton Village Hall Inv147	BACS		£ 77.00	£9,881.08	Youth Club	
34	17/11/2025	Sumup Payout No 27	Sumup	£ 2.92		£9,884.00	Youth Club	
35	24/11/2025	Sumup Payout No 28	Sumup	£ 2.92		£9,886.92	Youth Club	
36	02/12/2025	Sumup Payout No 29	Sumup	£ 17.54		£9,904.46	Youth Club	
37	09/12/2025	Sumup Payout No 30	Sumup	£ 24.38		£9,928.84	Youth Club	
38	13/01/2026	Cash paid in	Counter Credit	£ 89.00		£10,017.84	Youth Club	
39	13/01/2026	Grant received	Counter Credit	£ 150.00		£10,167.84	General Events	Grant received from The Saunders Wynn & Coventry Education Foundation
40	19/01/2026	S. Orpen			£ 150.00	£10,017.84	General Events	Reimbursement for village Christmas Tree
41	19/01/2026	K. Moore - pay increase back payment to 01/04	BACS		£ 121.50	£9,896.34	Hours	
42	19/01/2026	K. Moore Inv 35 November 2025			£ 112.00	£9,784.34	Hours	
43	19/01/2026	K. Moore Inv 36 Hours December 2025			£ 72.00	£9,712.34	Hours	
44	19/01/2026	K. Moore Inv 36 Expenses December 2025			£ 16.40	£9,695.94	Youth Club	
45	21/01/2026	Brightwalton Village Hall Inv 157			£ 55.00	£9,640.94	Youth Club	
46	26/01/2026	Sumup Payout No 31	Sumup	£ 2.92		£9,643.86	Youth Club	
47	09/02/2026	Sumup Payout No 32	Sumup	£ 2.92		£9,646.78	Youth Club	
48	19/02/2026	Brightwalton Village Hall Inv 160			£ 11.00	£9,635.78	Youth Club	
49	19/02/2026	Brightwalton Village Hall Inv 176			£ 44.00	£9,591.78	Youth Club	
50	30/03/2026	Sumup Payout No 33	Sumup	£ 2.92		£9,594.70	Youth Club	
			Totals	£1,156.71	£1,824.42			

Closing Balance as at 31st March 2026

£9,594.70

Brightwalton Parish Council Savings Account 2025-26

Opening Balance as at 1st April 2025							£10,190.06		
DATE	Description	Payment Type	Income	Expenditure	Transfers		Balance	Purpose	Notes
02/06/2025	Bank interest		£ 33.85				£ 10,223.91		
10/07/2025	Transfer for telephone box refurb				-£ 225.00		£ 9,998.91	CIL	Telephone Box refurbishment
08/09/2025	Bank interest		£ 33.48				£ 10,032.39		
08/12/2025	Bank interest		£ 29.27				£ 10,061.66		
02/03/2026	Bank interest		£ 25.47				£ 10,087.13		
		TOTALS	£ 122.07	£ -	-£ 225.00				
Closing Balance as at 31st March 2026							£	10,087.13	