

Brightwalton Parish Council

Full Council meeting

Monday 12th January 2026 7:30pm at Brightwalton Village Hall

All members of the council are hereby summoned to attend this meeting.

Open Session – there will be 10 minutes for questions from parishioners and WBC update at the start of the meeting.

Agenda

The following business will be transacted:

1. Apologies for absence and Declarations of Interest

To receive apologies for absence & declarations of Interest from Members of the Council.

2. Minutes of previous meeting

To approve the minutes of the meeting held on 10th November 2025.

3. West Berkshire District Councillor Clive Hooker

To receive an update.

4. Village Coordinator

(i) To receive and update.

(ii) To consider approving expenditure of up to £200 to replace youth club equipment (funded from the Community Co-ordinator account).

5. All Saints PCC

To receive an update.

6. Village Hall Committee

To receive an update.

7. IT Policy

To consider a draft IT Policy.

The Annual Return has been updated with Assertion 10, and the Parish Council is required to have an adopted IT Policy in order to provide a positive response on the AGAR.

8. Councillor email addresses

To receive updates from Councillors regarding setup of their '.GOV.UK' email addresses.

9. Planning

To note the following planning updates since the last meeting:

Application No.	Address	Details	BPC response	WBC determination
25/02099/HOUSE	4 Saxons Acre	Single-storey rear extension with internal alterations	No Objection	Approved
25/02314/TPC	Church of All Saints	Tree works	Not consulted	No objection raised
25/02373/ELEC6	Overhead power lines	Replacement of 50 x HV wooden poles	Not consulted	No objection raised
25/02443/TPC	Manor Farm House	Tree works	Nil	No objection raised
25/02524/TPW	3 Saxon Acres	T1 & T2 Oaks Reduce canopy by 3m and reduce lateral branches by 2m	Not consulted	Approved
25/02871/TPC	The Lawns	Lime Tree remove to ground level. Yew Tree crown lift to 3m Conifer Tree reduce by 2m	Not consulted	Awaiting decision

Brightwalton Parish Council Clerk – Mel Taylor

Email: clerk@brightwalton-pc.gov.uk

Signed: *Mel Taylor* 6th January 2026

10. Highways

To note any highway matters received from West Berkshire Council.

Pudding Lane road closure, 20th – 22nd January 2026, 08:00hrs – 18:00hrs. Installation of 5 x new poles. Residential access maintained if possible. Blue light access maintained.

11. Finance

To receive Bank Account updates for the months of November and December 2025, and to approve the following payments:

Payee	Amount	Invoice Number & Date	Due Date	Description
Imprint Colour Ltd	£84.00	INV24436 21.11.2025	21.12.2025	Print cost for Brickleton News November 2025 PAID 17.12.2025
Brightwalton Village Hall	£55.00	INV157 31.12.2025	Not stated	Hall hire for Youth Club 03/11-01/12=5 sessions
M Taylor	£334.48	n/a	30.11.2025	Clerk's Salary – November 2025 PAID 01.12.2025
M Taylor	£384.68	n/a	31.12.2025	Clerk's Salary – December 2025 PAID 02.01.2025

12. Play Area and Recreation Ground Repairs

To consider the following play area and recreation ground remedial works:

(i) Cost to reset wooden posts and fencing at entrance to recreation ground: £305 (break-out posts and reset)

To consider approving expenditure of £305 (+ small contingency allowance)

(ii) Cost to reset posts on Climbing Unit in play area:

To consider approving expenditure of £420 (+ small contingency allowance)

Contractor A	£420	To breakout and reset 2 posts
Contractor B	£645	To breakout and reset 4 posts

(iii) Repair leaning fence in play area: £610 (supply and install 8-9 new posts and reattach mesh)
To consider approving expenditure of £610 (+ small contingency allowance)

(iv) Repair or replacement of vandalised memorial bench in recreation ground:

Repair estimate: £300

Replacement estimate: £400

To consider approving expenditure of up to £300 for repair

(v) Football net repair:

Replacement net: £123.06 (pair)

To consider approving expenditure of up to £150 to purchase a replacement net plus delivery and net clips as required

Brightwalton Parish Council Clerk – Mel Taylor

Email: clerk@brightwalton-pc.gov.uk

Signed: *Mel Taylor* 6th January 2026

13. Play Park Inspections

To confirm play park inspections for 2026:

January	Annie	May	Tim	September	Mike
February	Christine	June	Sue	October	Damien
March	Mike	July	Annie	November	Tim
April	Damien	August	Christine	December	Sue

Please send completed park inspection reports to the Parish Clerk.

14. Budget 2026/27

To review and adopt the 2026/27 budget, and to confirm the precept request for submission to West Berkshire Council.

15. General Matters & Updates

(i) To confirm arrangements for a Village Spring Tidy.

(ii) To receive any other Council updates (for noting only).

(iii) Ideas for Brickleton News.

(iv) Items for the next agenda.

16. Date of next meeting

Monday 9th March 2026, 7.30pm.

Brightwalton Parish Council Clerk – Mel Taylor
Email: clerk@brightwalton-pc.gov.uk
Signed: *Mel Taylor* 6th January 2026