

Brightwalton Parish Council

Notice of meeting: Full Council meeting

Monday 8th September 2025 7:30pm at Brightwalton Village Hall

All members of the council are hereby summoned to attend this meeting.

Open Session – there will be 10 minutes for questions from parishioners and WBC update at the start of the meeting.

Agenda

The following business will be transacted:

1. To receive apologies for absence & declarations of Interest from Members of the Council.
2. To approve and adopt the minutes of the meeting held on 14th July 2025.
3. West Berkshire Council - Councillor Clive Hooker update.
4. Village Coordinator Update.
5. All Saints PCC update.
6. Village Hall Committee update.
7. To confirm dates of meetings to the end of the municipal year 2025/26, as follows: 10th November 2025, 12th January 2026, 9th March 2026 and 18th May 2026.
8. To consider village housing, as requested by Councillor Goatley.
9. To consider a report from the Parish Clerk regarding transitioning to a '.GOV.UK' email domain.
10. To consider costs for play area repairs.
11. To consider authorising setting up a Direct Debit to pay HMRC PAYE expenses.

Planning:

12. To note WBC GRANTS RETROSPECTIVE planning permission : 25/01278/REG4 Retrospective planning application under the Enforcement Case Reference: 24/00613/16OTHR. The proposal includes the installation of a combination of powder coated metal bow-top and mesh panel fencing and gates across various boundaries of the school site. Works involve replacing existing low-level timber gates and hedging at the main entrance on a like-for-like basis, and removing the original chain-link fencing and metal gates along the front, side, and rear elevations. These will be replaced with 1.8m high mesh panel and bow-top fencing, with additional 2.4m high mesh fencing along the short section of the parapet adjacent the old school house at southern boundary to enhance security. New gates, including single and double-leaf designs, will be installed in existing locations. All metal work will be finished in dark green (RAL6005) to ensure durability and compatibility with the surrounding environment. Brightwalton C.E. Aided Primary School, Brightwalton, Newbury, RG207BN

Brightwalton Parish Council Clerk – Mel Taylor

Email: brightwaltonpc@btinternet.com

Signed: M Taylor 2nd September 2025

13. To note the Parish Council's response of 'No Objections' to application 25/01745/FULMAJ Land opposite Nightingale Farm, Wantage Road, Leckhampstead – submitted ahead of the consultee response deadline of 1st September 2025, following consultation with Councillors.

Highways

14. To note that West Berkshire Council has advised that a section of Holt Lane (The Green) will be closed on 22nd September 2025, 07:00hrs to 19:00hrs for the purpose of Machine Patching.

Finance

15. Bank Account update to include payments & receipts since the last meeting and to authorise the following payment:

Payee	Amount	Invoice Number & Date	Due Date	Description
Scofell	£317.29 (£264.41 + VAT)	36759 31.07.2025	30.08.2025	Grounds Maintenance contract - July 2025
Scofell	£317.29 (264.41 + VAT)	37004 31.08.2025	30.09.2025	Grounds Maintenance contract – August 2025

16. To approve expenditure of £[TBC] for a Remembrance wreath for the village War Memorial.

Play Park Inspections

17. To note forthcoming play park inspections to be conducted by:
September - Councillor Cooper
October - Councillor Goatley
November - Councillor Wyatt
Please send completed park inspection reports to the Parish Clerk.

General Updates

18. Additional correspondence to report and general updates.
19. Ideas for Bricketon News.
20. Items for the next agenda.

Date of next meeting: Monday 10th November 2025, 7.30pm

A meeting of the Brightwalton Millennium Green Trust will be held immediately after this meeting

Brightwalton Parish Council Clerk – Mel Taylor
Email: brightwaltonpc@btinternet.com
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